

## **Business Information Systems – Class Syllabus** **BCIS 502, Fall, 2007**

<b>Instructor:</b>	<b>Dr. Bobbie Green</b>
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<b>WebCT:</b>	<b>http://salsa.nmsu.edu</b>
<b>Office Hours:</b>	<b>Mon &amp; Wed 4:00 – 5 PM</b>

### **Course materials** (all required)

*Managing and Using Information Systems – A Strategic Approach*, 3<sup>rd</sup> Edition, Keri Pearlson and Carol Saunders, Wiley & Sons, ISBN # 0-471-71538-7

*Concepts in Enterprise Resource Planning*, 2nd Edition, Ellen Monk & Bret Wagner, Course Technology, ISBN #: 0-619-21663-8

**BusinessWeek** subscription (provided by College of Business)

**Note: Syllabus and Schedule are subject to change. Any changes will be posted to WebCT.**

### **Course Description**

Enterprise Resource Planning (ERP) and Management Information Systems (MIS) are an integral part of today's global organizations. This course explores the role of these systems in handling the organization's information flow and business processes. This course describes the processes that make up a business enterprise and how ERP software can improve the performance and efficiency of business processes.

### **Course Objectives**

Upon completion of this course, the student will:

- Be able to describe basic business functional areas and how they are related.
- Understand how integrated information systems support business functions and business processes that cross functional boundaries.
- Understand how managers must adapt to the use of information systems for decision-making.
- Be able to explain why it is important for business managers to participate in information systems decisions.
- Demonstrate how integrated information systems can help a company prosper by improving business processes
- Understand the importance of using MIS and ERP to provide accurate, consistent and current data for decision-making.

## **Assignments**

All assessments, exams and research papers must be submitted electronically, and are due at the due time as specified in WebCT. Late assignments will NOT be accepted unless arrangements are made in advance. It is your responsibility to ensure that all assignments are submitted on time.

## **Exams**

There will be three exams. The exams will cover material from the textbook, and other assigned materials.

## **Students with Disabilities**

- If you have a disability and would benefit from accommodations, you can notify the **Services for Students with Disabilities (SSD) Office** located at Garcia Annex (Phone/Voicemail 646-6840, TTY 646-1918).
- If you are already registered with the SSD Office and need accommodations please provide your Accommodation Memo from the SSD within the first week of class.
- If you have a condition that may affect your ability to exit safely from the premises in an emergency or that may cause an emergency during class, you are encouraged to discuss this in confidence with the instructor and/or the Coordinator for SSD.
- Call 646-3333 with any questions about the Americans with Disabilities Act (ADA) and/or Section of the Rehabilitation Act of 1973. All medical information will be held in strict confidence.

## **Scholastic Dishonesty**

- The penalty for dishonest behavior can range from receiving a zero for an assignment/exam to censure from the University (per the NMSU University Handbook).
- Your research paper submissions will reference previously published works; therefore, it is imperative that you follow proper protocol when including citations.
- Examinations are individual in nature and, as such, joint work is inappropriate and will not be accepted.

## **Evaluation:**

Your grade will be based on the total number of points you accumulate in the course. The point distribution is shown below.

## **Point Distribution and Grades:**

Assignment	# of Assignments	Points per Assignment	Total Points
Exams	3	100	300
Assessments	23	30	690
Paper Topic and Outline	1	20	20
Research Paper and Group Presentation	1	100	100
Participation			40
<b>Total</b>			<b>1150</b>

Grades will be assigned as follows:

Percentage	Grade
100% through 90%	A
89% through 80%	B
79% through 70%	C
69% through 60%	D
59% or less	F