

Production and Operations Management --- MGT 344.70
Exclusively for Off-Campus Distance Education Student
Spring 2007

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Text (required):

- Russell, Roberta S. and Taylor III, Bernard W. Operations Management. 5th ed., Hoboken, NJ: John Wiley & Sons, Inc. 2006
- <http://www.nmsubookstore.com/nmsu/>

Capabilities: E-mail account, spreadsheet --Excel capable, Internet access to WebCT access and Internet Exercises.

Course Description: Management of physical and human resources. Management information systems in operations. Applications in various organizations.

Objectives and Outcomes. Upon successful completion of this course you should :

1. Be able to identify the basic issues associated with the transformation processes associated with the production of goods or services,
2. Be able to apply basic analysis tools available to the operations manager in planning, designing, and continuously improving the value adding system,
3. Be able to recognize the relevance of operations management in a variety of career positions, most importantly in the career directions of your choice.

Methodology: Homework using Microsoft Office: WORD, Excel and Powerpoint, on-line progress quizzes and exams, Web-CT Slides and Internet resources.

Evaluation and Grading

4 Exams (drop lowest)	60%	A 90 to 100%
Quizzes, Homework, Drop-box assignments (dropping the lowest)	40%	B 80 to 89 % C 70 to 79% D 60 to 69% F Less than 60%

General University Policies

Last Day to Add: The last day to add this class **1/30/07**.

Withdrawal Policies: The last day to drop and receive a "W" is **3/12/07**.

Incomplete Grades: The incomplete grade "I" may only be assigned for circumstances beyond the student's control that occur AFTER the last day to withdraw from the course. Job related circumstances are generally not appropriate grounds for assigning an "I" grade. See graduate catalog for full details.

Course Schedule: We reserve the right to change classroom policies or assignments if circumstances dictate. Any changes will be announced via e-mail/HomePage and it is your responsibility to be aware of them.

STUDENTS WITH DISABILITIES: If you have (or believe you have) a disability & would benefit from classroom accommodation(s), contact the Services for Students with Disabilities (SSD) at Corbett Center,

Room 244 (Phone 646-6840; TTY 646-1918). All medical info is treated confidentially. Do not wait until you receive a failing grade. Retroactive accommodations cannot be considered. Information, instructions & forms from the Services for Students with Disabilities Office are online at <http://www.nmsu.edu/~ssd/index.html>.
Accommodations: SSD Office, 646-6840 (Corbett Center, room 244); **Discrimination:** Office for Institutional Equity, 646-3635, O'Loughlin House.

Student Responsibilities	Faculty Responsibilities
<ol style="list-style-type: none"> 1. Within a few days of the start of the semester, register with SSD & obtain forms. 2. Within the first 2 weeks of beginning of classes (or within 1 week of the date services are to commence), deliver the completed forms to the instructor(s). 3. Within 5 days of giving the forms to faculty & at least 1 week before any scheduled exam, retrieve the signed forms from faculty & return them to SSD. 4. Contact the SSD Office if services/accommodations requested are not being provided, not meeting your needs, or additional accommodations are needed. 	<ol style="list-style-type: none"> 1. Within five 5 working days after student gives you the forms, sign them, retain a copy, & return originals to the student. 2. Contact SSD immediately if there are any questions or disputes regarding accommodation(s), disruptive behavior, etc. 3. Refer the student to SSD for any additional accommodations.

MGT 344.70 Schedule January 18 through May 11, 2007			
Class	Date	Chapter Reading Topics & StudyPrep for HW due next period	Homework Due on prior Reading & Study Bold verbs highlight things for you to do.
1	Jan 25 Th	Ch 1 Introduction to Operations Management	Purchase text, obtain e-mail account and access to WebCT. Log onto http://www.wiley.com/college/russell and check out student resources.
2	Jan. 30 Tu Jan 30 is last day to add	Ch. 2: Operations Strategy: Operations Components of Competitive Strategy	Ch 1. Review key historical people and events, impact of e-business, globalization, and productivity concept. Complete the On-line Quiz for Chapter 1 (End of Chap Questions 1-1,1-2, 1-6 & 1-15)
3	Feb. 1 Th	Ch. 5: Product & Service Design -- Importance of Concurrent-Cross Functional Design Teams	Ch 2. Study the Product-Process Matrix as a guide to selecting the "right" manufacturing strategy and the Service-Process Matrix as guide to service delivery. Complete the On-line Quiz for Chapter 2 (End of Chap Question 2-6)
4	Feb 6 Tu	Ch. 5: Product & Service Design- Designing for reliability.	Ch 5. Study Quality Function Deployment, The House of Quality and Robust Design. pp200-206
5	Feb 8 Th	Ch.7 Facility Layout: Process Layout and Product Layouts	Ch 5. Use Excel to solve the end of chap. problem 5-8 on page 214. Submit your answer via the Assignment Drop box. Your filename should be [last name_Ch5_No8.xls] no spaces and use underscore_ , NOT dash-.
6	Feb 13 Tu	Ch.7 Facility Layout: Process Layout and Product Layouts	Ch 7. Study characteristics of Process and Product layouts, their pros and cons. pp. 259-263, and cellular layouts pp. 275-280
7	Feb 15 Th	Ch.7 Facility Layout: Process Layout and Product Layouts	Ch.7 Solve Problems 7-4 and 7-6 (Process Layout based on load summary) and 7-11 (Process Layout based on Relationships) Use Excel. Drop-box assignment

8	Feb 20 Tu	Ch.7 Facility Layout: Cellular Layouts and Group Technology	Ch 7. Solve <u>Problem</u> 7-17 Line Balance. Use the Longest task among candidates rule. Drop-box assignment
9	Feb 22 Th		Exam 1 Released. Questions of clarification e-mailed by Feb 24. Response to questions by Feb 26. Submit by Sunday, Mar. 4 see deadline on Drop-box.
10	Feb 27 Tu	Ch.9 Project Management: PERT/CPM Activity on the Node approach with Excel	Ch 9. Study chapter 9 (we will use only AON method , so AOA network format will not be tested) View Animated Power Point slides (posted on <u>WebCT</u>) on AON format.
11	Mar 1 Th	Ch.9 Project Management	Do Quiz assignment on Questions 9-2, and 9-8 2 attempts are permitted, only the latest will be graded, no intermediate feedback.
12	Mar 6 Tu	Ch.9 Project Management	Work on CPM computational problems from Drop-box assignment.
13	Mar 8 Th	Ch.10 Supply Chain Management	Do Ch 9 Drop Box computational problems that will be posted in advance.
		Mar 12 is Last Day to Drop with a "W"	
14	Mar 13 Tu	Ch. 11 Forecasting: Role of Forecasting	Ch. 10 Submit WORD document answers via Drop Box to Questions 10-2, 10-3, 10-9
15	Mar 15 Th	Ch. 11 Forecasting: Introduction of Times Series analysis using Excel	Ch 11. Submit WORD document answers via Drop Box to Questions 11-1, 11-2, 11-5
	Mar 19-23	Spring Break	
16	Mar 27 Tu	Ch. 11 Forecasting	Ch 11. Do Problems 11-1, 11-5, 11-17 using Excel. Submit your answers to the appropriate Drop Box
17	Mar 29 Th	Ch. 12 Inventory Management	Ch 12 work on drop box assignment that is due on date below.
18	Apr 3 Tu		Exam 2 Submit by Sunday, Apr. 10
19	Apr 5 Th	Ch. 12 Inventory Management	Ch 12. Do Drop Box assignment on Questions 12-1, 12-2, 12-4, and 12-8
20	Apr 10 Tu	Ch. 15 Lean Mfg concepts, tools and philosophy	Ch. 12 Do Drop Box using Excel Problems 12-1, 12-13, 12-21
21	Apr 12 Th	Ch. 15 Lean Mfg	Ch 15. Do On-line Quiz for Chapter 15.
22	Apr 17 Tu		Exam 3 Submit by Sunday, Apr. 22
23	Apr 19 Th	Ch. 14 MRP Enterprise Resource Planning	Ch 14 Do Drop Box assignment on Questions 14-1, 3, 6, 8, 9, and 13
24	Apr 24 Tu	Ch. 3: Quality Management	Ch 14 Do MRP logic Drop Box assignment
25	Apr 26 Th	Ch. 3: Quality Management	Ch 3 Do On-line Quiz for Chapter 3
26	May 1 Tu	Ch. 4: SPC	Ch 3 Do the Ovens Exercise Drop Box Assignment

27	May 3 Th	Ch. 4: SPC	Ch 15 Do On-line Quiz for Chapter 15
28	May 8 Tu	Ch. 4: SPC	Ch 4 Do Problems 4-1, 4-14 and 4-17 on Excel and submit via Drop-Box .
29	May 10 Th	Review for Final Exam	
			Final Exam Submit by Sunday, May 13

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