

MGT 470.01—Project Management
 Fall 2008
 MW 11:30-12:45, GU 100

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 Office Hrs: 10:00-11:00 MW & by appointment

TEXT: "Crucibles of Project Management," Adler, 2008.

COURSE OBJECTIVES

1. Develop an understanding of a project manager's roles & responsibilities.
2. Develop knowledge, skills & abilities in managing projects.
3. Develop techniques to:
 - a. develop the foundations of a project plan
 - b. implement & control the project
 - c. terminate a project effectively
 - d. provide a foundation for preparation for project management certification

ASSIGNMENTS AND GRADING	POINTS	COURSE GRADE
EXAM 1 – Oct 8 (W) - Chapt.'s 1 - 6	100	A = 90% - 100% B = 80% - 89% C = 70% - 79% D = 60% - 69% F = Below 60% If S/U graded, S = 70%
EXAM 2 – Nov 5 (W) - Chapt.'s 7 – 11	100	
Project management paper	100	
Final Exam – Dec 12 (F) 1:00-3:00 (tentative date; closed book; no notes or formulas; individual; and comprehensive)	100	

- **Incompletes ("I" grades):** Given for passable work that could not be completed due to circumstances beyond the student's control (e.g., severe illness, death in the immediate family). These circumstances must have developed after the last day to withdraw from the course. Requests for "I" grades should be made to the instructor, but must be approved by the Management Department Head.
- **Withdrawals:** It is the responsibility of the student to know important dates such as University drop dates; last day to withdraw with a W is October 15. Moreover, it is the responsibility of the student to officially withdraw from any class that he or she intends to drop.
- **Cheating:** Cheating will not be tolerated. Punishment for those caught cheating will be an "F" in the course. The person will also be subject to further sanctions as indicated in the student code of conduct.
- **Disabilities/Employee Relations:** Feel free to call the Director of Institutional Equity at 505-646-3635 with any questions you may have about NMSU's Non-Discrimination Policy & complaints of discrimination, including sexual harassment. Call the Coordinator of Services for Students with Disabilities at 505-646-6840 regarding student issues related to the Americans with Disabilities Act (ADA) and/or Section 504 of the Rehabilitation Act of 1973. All medical information will be treated confidentially.

COURSE OUTLINE - MGT 470.01

DATE	TOPIC	CHAPTER
Aug	25 (M)	What is Project Management?/Project X 1
	27 (W)	Projects and Organizational Fit 2
Sep	1 (M)	Labor Day Holiday
	3 (W)	Exercise 2-1, 2-2 & Case 2-1 2
	8 (M)	Project Initiation 3
	10 (W)	Exercise 3-1, 3-2 & Case 3-1 3
	15 (M)	Keys to Planning the WBS 4
	17 (W)	Exercise 4-1, 4-2 & Case 4-1 4
	22 (M)	Developing Project Requirements 5
	24 (W)	Exercise 5-1, 5-2 & Case 5-1 5
	29 (M)	Scheduling & Cost Reporting 6
Oct	1 (W)	Scheduling & Cost Reporting 6
	6 (M)	Exercise 6-1, 6-2 & Case 6-1 6
	8 (W)	EXAM 1
	13 (M)	Project Team Structures 7
	15 (W)	Exercise 7-1, 7-2 & Case 7-1 7
	20 (M)	Ensuring Project Quality & Exercises 8
	22 (W)	Estimating Project Risk 9
	27 (M)	Exercise 9-1, 9-2 & Case 9-2 9
	29 (W)	"Make" or "Buy" Decision & Exercises 10
Nov	3 (M)	Leadership in Project Management 11
	5 (W)	EXAM 2
	10 (M)	Performance Measurement 12
	12 (W)	Exercise 12-1, 12-2 & Case 12

		12-1/ <u>Papers Due</u>	
	17 (M)	Project Close-Out	13
	19 (W)	Project Management Certification	14
	24-28	Thanksgiving Holiday	
Dec	12 (F)	1:00-3:00 FINAL EXAM (tentative)	Comprehensive