

Kimberly (Kim) A. Kerr

SUMMARY

Executive management professional with operational and strategic planning expertise; proven leadership qualities in the areas of risk management, intergovernmental relations, human resources, information technology, audit, compliance, business continuity, project management, capital improvement planning, economic development, budgeting, and financial forecasting.

PROFESSIONAL EXPERIENCE

**Risk Management Director
First Vice President
Alliant Insurance Services, Inc.**

January 2015 to Present

Directs Risk Management Department with responsibilities for claims management, insurance placement, business continuity, audits, and compliance including privacy and cyber security. Alliant employs over 3,800 employees with over 120 nationwide locations and continues to grow through mergers and acquisitions as well as organic growth.

- Improve risk management functions by establishing protocols and working with departments to prevent errors and omissions by developing best practices and conducting audits. Also, improving the claims handling process both for errors and omissions as well as other insurance programs by ensuring timely claims handling and resolution.
- Review claims and audits to identify gaps in placing insurance for clients, work with departments to develop process and training to address the gaps.
- Collaborate with departments on their business initiatives, which includes removing barriers for implementation.
- Partner with Legal, Operations and Information Technology on privacy and security issues to reduce Alliant's exposure to cyber and privacy breaches.
- Lead Alliant Business Continuity initiative by establishing best practices for over 120 locations throughout the United States.

**Assistant Chief Administrative Officer
County of El Dorado, CA**

June 2011 to December 2014

The County of El Dorado is a rural community with approximately 180,000 residents. The County employs approximately 1,840 employees and \$520 million budget including General Fund, Special Revenues and Enterprise Funds. Direct and responsible for risk management, economic development and parks and trails divisions as well as many key special projects.

Key Accomplishments:

- Restructured land use departments into three divisions to a Community Development Agency. Led the Community Development Agency during the transition year with an overall budget exceeding \$100 million and 300 employees.
- Collaborated with the community on economic development initiatives to remove barriers for the attraction and retention of businesses within the County.
- Improved risk management functions by establishing protocols and working with departments to address work-related and non-work-related injuries to reduce costs and absenteeism. Specifically, reduced lost work days by approximately 40% by instituting an effective return to work program. Also, improved the claims handling process both for workers' compensation and general liability programs by ensuring timely claims handling and resolution.
- Led the Transportation Department as Interim Transportation Director from February 2012 through May 2013 focusing on improving processes, restructuring organization to focus on key operations, and establishing a program to enhance project management on capital improvement projects. Approximately a \$90 million budget including over \$50 million in the Capital Improvement Plan budget for roadway improvements including state highway facilities and various funding sources.

**City Manager
City of Lone, CA**

July 2007 – June 2011

The City of Lone is a rural community with a population of 7,916, a full-service city with 17 employees, 45 paid call fire personnel, and a \$4 million budget. During my tenure, addressed issues related to economic revitalization, wastewater upgrades, transition to full-time fire department, and improve aging infrastructure. Appointed by a 5-member City Council to oversee day-to-day operations.

Key Accomplishments:

- Managed Comprehensive General Plan Update within budget and timeline.
- Completed construction of \$1.4 million fire station.
- Developed Façade Enhancement Grant Program for commercial buildings.
- Implemented procedures for Building and Planning Entitlements with the creation of the Framework for Entitlement Review and Development.
- Developed Employer-Employee Relations Policy and other personnel policies for the City.

Risk Management Director/

September 2005 - July 2007

**Deputy County Administrative Officer
County of Humboldt, CA**

With a population of over 128,000, Humboldt County employed more than 1,800 employees and an operating budget over \$210 million. Managed the Risk Management, Information Technology and Communications Divisions and \$25 million operating budget. Overall responsibility for 20 employees in the three divisions and reported to the County Administrative Officer.

Key Accomplishments:

- Enhanced use of technology in the County departments including a wide-area network at various County departments.
- Negotiated cable franchise for the County and six cities as part of three-person team that created a Public, Education, and Government channel for the County and cities.
- Coordinated capital improvement project to increase security at County Administration and Courthouse.

**General Services Director
County of Humboldt, CA**

January 2003 - September 2005

With a population over 128,000, Humboldt County employed more than 1,800 employees and an operating budget over \$190 million. Directed the Building Maintenance, Information Technology, Risk Management, Real Property, Communications, and Purchasing Divisions with a \$27 million operating budget.

Key Accomplishments:

- Implemented purchasing policies and increased technology use by the purchasing division.
- Established procedures for building maintenance work order tracking.

**Deputy County Administrative Officer
County of Humboldt, CA**

April 2001 - January 2003

Managed the risk management division and assisted with the preparation of the County-wide budget and special projects and \$15 million operating budget.

Key Accomplishment:

- Implemented on-line budgeting through use of financial system.
- Developed Emergency Response Plan for the County Administrative and Courthouse Building.

Risk Manager

August 1997 - April 2001

County of Humboldt, CA

Managed the risk management division for the County and assisted the departments with loss prevention. Supervised two employees and managed \$15 million operating budget.

Key Accomplishment:

- Developed County-wide Injury and Illness Policy.
- Reduced general liability and tort claim litigation costs by more than 60% annually.
- Reduced workers' compensation claims and costs by instituting injury and illness reporting procedures and managing claims.
- Developed safety disability retirement procedures and reduced the number of disability retirements for safety personnel.

Board Experience

Risk and Insurance Management Society, San Diego Chapter	2017 to Present 2017 to 2018 - Board Member 2018 - Vice President
Risk and Insurance Management Society RIMS-CRMP Certification Commission	2018 to Present
Lone Business and Community Association	2008 to 2011 – Board Member
California State Association of Counties - Excess Insurance Authority (CSAC EIA)	President 2001 and 2002 Vice President 2000 Executive Committee Member – 1998-2007 Board Member - 1997 to 2007 and 2011 to 2014

Education

Master of Public Administration, May 1995
Golden Gate University, CA

Bachelor of Science, Criminal Justice, and Minor in Business Administration, May 1988
Wayland Baptist University, TX

Certification/Certificates/Leadership Programs

Global Risk Management Institute, Inc., RIMS Risk Fellow, December 2016

Risk and Insurance Management Society (RIMS), RIMS-Certified Risk Management Professional,
July 2016

Senior Executive Institute, July 20, 2014 - August 1, 2014 - University of Virginia, Weldon Cooper
Center for Public Service

Williamsburg Leadership Institute, November 2013 - International City/County Management Association

California Credentialed County Senior Executive, 2011 - California State Association of Counties Institute

ICMA-Certified Manager, 2009 - International City/County Management Association

Chico State University, Northern California Local Government Leadership Institute, 2005

Associate of Risk Management – Public Entities, 1999 - Insurance Institute of America

Military Experience

United States Army, 1981 to 1990

Military Police, Staff Sergeant

Professional Affiliations

International City/County Management Association
Risk and Insurance Management Society, Inc.
ASIS International

Licenses

New Mexico Insurance Producer Property/Casualty, License #17557726
California Private Investigator's License, PI #15114