DISTANCE EDUCATION COMPENSATION

Fall 2005 Convocation

The policy of the College of Business is to compensate faculty for travel time and for time spent in preparing and delivering a course at a location outside of Las Cruces. This compensation is in addition to the standard mileage and per diem reimbursements made for official travel.

If the course is taught out of load, the faculty member will be compensated in the amount of one-eighth of his/her nine-month salary.

If the course is taught in-load, the faculty member will be compensated according to the following formula.

Travel Compensation = (nine-month salary) \times (0.005) \times \frac{\text{total mileage}}{1000}

where: total mileage = standard round-trip mileage\(^1\) \times \text{number of trips}\(^2\)

Example 1: The roundtrip mileage to Los Alamos (LANL) is 644. If the faculty member makes 4 trips during the academic term, the total mileage traveled is 2,576. The Travel Compensation would be $901.60 for a faculty member with a salary of $70,000.

Example 2: The roundtrip mileage to Roswell (NMMI) is 368. If the faculty member makes 6 trips during the academic term, the total mileage is 2,208. The Travel Compensation would be $772.80 for a faculty member with a salary of $70,000.

This policy applies each time the course is taught. It will be reviewed after one year.

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\(^1\) As indicated in the NMSU Business Policy Manual
\(^2\) The required number of trips will be determined in consultation with the faculty member, the department head and the dean and will be based on such factors as the needs of the students in the course and the nature of the course material.