Lois Carlson from TVI graciously made arrangements for the room, continental breakfast, and lunch and a welcome was provided by John Walstrum, Vice President for Instruction at TVI.

1. Danny Arnold called the meeting to order with introductions of all in attendance.

2. Tom Root, CHE Senior Research and Policy Analyst, provided an update from the CHE. He noted that there are seven new CHE commissioners and that new priorities and goals for the Commission were established at a retreat in September. The priorities are

   (1) Adequate and equitable funding for higher education. The formula has not been revised in at least 10 years putting adequacy into question and it does not allow for rapid adjustments to changing needs such as workforce needs, collaboration among institutions, and electronic support or delivery of instruction.

   (2) Information. There is a commitment to restructuring the information system to provide timely and accurate information.

   (3) Partnerships. The Commission is interested in preparation for college as a primary role for K-12, partnerships between secondary and post-secondary institutions, and articulation from high school to college.

   (4) Resources and responsibility realignment within CHE.

The revenue outlook for next year is not good at this point. CHE funding priorities are: pay for increased enrollments, faculty compensation, and adjustments to the formula to deal with issues such as extended services and institutional support staff.

General education: Tom has suggested changing the name from General Education Common Core to General Education Common Transfer Module. The Common Core process was intended to identify overlap or common elements across institutions, not to mandate a common core curriculum.

Items in development: CIS module (which Tom would like to get approved by May), criminal justice, computer science, allied health.

3. Break-out sessions were held to discuss CIS, Marketing and Finance.
4. Matrix Update: the matrix as revised at the meeting will be distributed soon by Lois Carlson.

5. Other Items: Do we want to invite private schools to attend our meetings. Recently only the public institutions have been involved. It was agreed that Danny Arnold should check with the four year institutions to see if there was agreement on including schools such as Park, Embry-Riddle and Webster.

Expansion of the matrix to include other programs and courses was discussed briefly. Specific suggestions included paralegal studies and health information technology management (for the latter group there are no four year programs in New Mexico).

6. The spring articulation meeting was tentatively scheduled for April 6 in Clovis, to be hosted jointly by ENMU and Clovis Community College.

Suggested items for the agenda are:

Courses:
- Marketing and Finance courses from NMSU-Carlsbad
- Marketing course from NMSU-Dona Ana Branch
- BUS 120 from Luna Community College

Discussion of the New Mexico Transfer Module for Business (purple document distributed by Tom Root and also available on the CHE website). There is concern about whether the translation of the matrix into the transfer module is correct. (Should there be more check marks in section III?) It was recommended that the module be on the agenda along with the matrix at all future meetings.

An accounting break-out session to discuss outlines and objectives for principles I and II and intermediate accounting.

CIS module wrap-up as an information item.

Common course numbering for the courses in the matrix – this could be relevant for the New Mexico Virtual College.

Outcomes assessment: pick a class (BLAW I was suggested) and have a special break-out session to discuss demonstration of particular competencies.

Recorded by Kathy Brook (kbrook@nmsu.edu)