**College of Business**  
**COLLEGE EXECUTIVE COMMITTEE**  
**October 14, 2009**  
**MINUTES**

**Members:**  
Garrey Carruthers, Chair, Dean and Vice President for Economic Development  
Kathy Brook, Assc Dean for Academics; Kevin Boberg, Assc Dean for Research; Sylvia Acosta, Asst Dean for Development and Public Relations; Larry Tunnell, Dept Head, ACCT/IS; Tony Popp, Dept Head, ECON/IB/ESTAT; Liz Ellis, Dept Head, FIN; Bonnie Daily, Dept Head, MGT; Pookie Sautter, Dept Head, MKTG; Mike Hyman, Faculty Council Representative; Janet Green, School of HRTM

Absent: Garrey Carruthers, Sylvia Acosta, Kevin Boberg, Janice Wright, Janet Green

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<th>Agenda Item</th>
<th>Description and Follow Up</th>
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| 1. Review of minutes of Sept 23 and Tracking Tool | Kathy reported that Dean Carruthers is attending the Workforce Summit today.  
Minutes of Sept 23 were reviewed and Kathy distributed a copy of the tracking tool from which completed tasks have been removed but new tasks have not yet been added. **She will revise the tracking tool after this meeting.** |
| 2. Academic and other issues – K. Brook | Pookie Sautter noted that there is an old MBA page on the web that needs to be removed or updated. **She will identify the link for Kathy to follow up.**  
The statewide business articulation meeting will be held on October 16 and 17 in Socorro. Tony Popp and Elliott Willman will attend for Economics and Jim Nelson for Information Systems. We will not have a representative at the Management meeting since we are no longer teaching MGT 201 on the Las Cruces campus.  
Kathy asked for help from faculty in advising for the spring semester since the undergraduate and MBA advising area is currently understaffed. **She will follow up with the advising staff concerning the plan to put information on the web for students who are being assigned to faculty advisors. Included may be a Mediasite recording of a presentation to students. In addition, there will be information on the web for MBA students and it was suggested that we provide information for faculty advisors via Mediasite.**  
Kathy asked Pookie to contact Bobbie Green concerning procedures for recruiting the next cohort of MBA students at WSMR.  
Mike Hyman conveyed questions from the faculty concerning the implications of up-coming budget cuts and asked how much flexibility will be available to the College in responding to the cuts. In particular, there is concern about the possibility of salary cuts when salaries in the College of Business remain relatively low. Kathy indicated that it is hard to answer the question about flexibility until we hear what the legislature decides and whether they specifically... |
mandate cuts in salaries. To date, she is not aware of discussions of salary reductions within the university and she noted that so far the central administration has indicated that cuts could be absorbed from various non-recurring sources including carry forward funds from last year. (However, this view predates the latest larger forecasts of state deficits.)

When the budget situation was discussed at the fall convocation, it was agreed that we would hold a faculty meeting after the legislative session. In the meantime, Kathy will try to provide more information about the most recent request that the College provide justification for keeping the $60,730 in excess carry forward (i.e., carry forward funds in excess of 6% of the I&G budget). The College proposes to spend those funds on the renovation of BC 108 and 109 and the restoration of BC 246 to classroom/meeting room status as well as on assessment activities and the funding of data sets for faculty research.

Tony Popp is finalizing arrangements for a second Scan Tron machine but we will need to purchase the Scan Tron forms centrally to justify the loan of an additional machine.

Kathy distributed a copy of the proposed change in summer compensation to the department heads and asked for feedback before the ADAC meeting on October 26. The main change involves lifting the limit on total summer compensation above 1/3 of the faculty member’s nine month salary.

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Action/follow-up items are in bold.