Minutes of Faculty Council Meeting
October 19, 2012

Present: M. de Boyrie, V. Diaz, C. Erickson, M. Niculescu, C. Ricketts, P. Tunnell
Absent: T. Adler, C. Chavez
Guest: H. Sankaran

The meeting was called to order at 9:30 am by departing Chair H. Sankaran
Copies of the agenda were not distributed and therefore the agenda was not approved.

H. Sankaran provided the committee members with:
1. A document containing the details of the fall 2012 call for proposals related faculty development and international travel. This document includes the amount available for each for both fall 2012 and spring 2013 semesters.
   a. Faculty development - $1,442 for each the fall and spring semesters
   b. International travel - $2,500 for each of the fall and spring semesters
2. Faculty funding application forms
3. Documentation regarding the Donald C. Roush Awards
   a. Memo from Executive Vice Presidents and Provost Wendy Wilkins
   b. Award rules
   c. List of prior winners
   d. 10 tables providing the names of eligible candidates

Before departing H. Sankaran brought two issues to the table.
1. The inability of Canvas to handle teaching evaluations. The idea of whether all departments should accept using the same form as the Accounting Department in order to use R. Oliver’s code to read the results was discussed.
2. Election of Faculty Council (FC) Chair for the 2012-2013 academic year.

C. Erickson was nominated. After accepting the nomination the nomination was seconded and C. Erickson was unanimously elected.

C. Erickson specified that the meetings would follow Robert’s Rule of Order but that in some occasions, with the approval of the committee members, he could deviate from the rules. At this time C. Erickson asked that M. de Boyrie serve as parliamentarian. The committee approved the recommendation unanimously. C. Erickson will serve as Chair and will be in charge of taking the minutes of all future meetings.

Discussion ensued regarding the inability of Canvas to handle teaching evaluations at this time. Two motions were made, seconded, discussed and voted on.

• Motion #1. Does the member of the committee wishes to address in the a future meeting the inability of Canvas to handle teaching evaluations and whether all departments in the CoB should use the evaluation form as used by the Accounting Dept. and R. Oliver’s code to read the results?

  Discussion points:
  • Flexibility vs. standardization. There should be a standardized process given that this document is used for P&T and salary raises.
• Should the faculty council intervene or should the decision be left up to the department?

Final decision: The committee members do not wish to discuss this in a future meeting and it should be left up to the department how to handle this issue. The departments can decide to use the same evaluation form as that of the ACCT department, can use paper forms or outsource the process.

• Motion #2. Should the standardization of faculty evaluations across departments be placed in a future agenda for discussion?

Discussion points: followed along those of the Motion #1 above.

Final decision: Motion was defeated; three in favor, four against, one abstention.

Faculty Funding application forms were addressed. Since the chair of the committee was an applicant for the International travel funds for research/travel he left the room and ceded the chair to M. de Boyrie. Since there were $2,500 for distribution during the fall 2012 semester and the maximum amount that can be distributed per applicant is $500, the four applicants (C. Erickson, B. Gould, D. Boje, J. Nelson) each were allocated $500. The remainder of the money will be transferred/added to the spring 2013 allocation for distribution at that time. After the decision was made C. Erickson returned to the room and officiated as chair of the committee once again. M. Niculescu left the room given that he was one of the applicants for the faculty development funds. Since there were more funds ($1,442) than money requested each applicant received the amount requested. The remainder of the funds will be transferred to the spring 2013 budget.

Discussion regarding the Donald C. Roush Awards ensued. Committee members complained about inadequate information for making a decision. The procedure for deciding the Roush award was consequently changed: 1) One faculty member from each department was selected. 2) The department heads were each asked to provide additional background information about the selected person. 3) The nominee for the Roush award will be chosen after review of the DH input.

The FC committee adjourned at 1045.

Next meeting: October 26, 2012 at 9:30 am. Room: TBA

Minutes recorded by M. de Boyrie and C. Erickson.