Minutes of the Graduate Committee Meetings – August 26, 2009

Members Present: P. Benson, M. de Boyrie (Chair), G. Hampton, T. McGuckin, S. Mills
Members Absent: Dean K. Brook (ex-officio)

The meeting was called to order.

An IB specialization substitution requested by an MBA student was reviewed and approved.

Three disconforming admissions applications were considered.

The admission criteria and the exceptions for admissions to the MBA were discussed.

The Admission sub-committee is composed of the following members: Dean G. Carruthers (ex-officio), C. Seipel, H. Sankaran, G. Hampton and P. Benson. This committee will be in charge of reviewing the criteria and process as well as to make revisions to them as needed. This committee will also review disconforming admission applications.

T. McGuckin was elected secretary. His role will be to keep and disseminate the minutes of every meeting.

Prior assessment results were discussed.
  a. All areas show good performance except for quantitative in cohorts other than the main campus.
  b. Summer 2009 data on interpersonal skills needs to be compile and analyzed
  c. Once everything is working properly we will be able to move to assessing the courses once a year.

G. Hampton suggested that the committee should examine all the syllabi for the MBA courses to determine whether the courses are being taught in a manner consistent with expectations. Dean K. Brook will provide copy of the syllabi to the committee members.

Next meeting: September 1, 2009 at 1:30 pm in the Dean’s Conference Room

Maria E. de Boyrie, Ph.D.
Associate Professor
Department of Finance, MSC 3FIN
New Mexico State University
P.O. Box 30001
Las Cruces, NM 88003-8001
Tel: (505) 646-3252
Fax: (505) 646-2820