College of Business, Graduate Committee

Meeting Minutes
January 13, 2010

Present: B. Corson, M. de Boyrie, T. McGuckin, C. Mora, Dean K. Brook (ex-officio)
Absent: M. Jun, G. Hampton
Guest: S. Mills

I. Call to order and approval of the minutes
   The meeting was called to order at 1:35 p.m. on Wednesday, January 13, 2010 in the Dean’s Conference Room.

   The minutes of the December 1, 2009 meeting were approved.

   Agenda for January 13th was approved.

II. Discussion

- Assessment – S. Mills
  - BA 590
    - S. Mills presented the committee members with a document that specified that for the spring 2010 semester students registered in BA 590 can choose between two projects. The first is a Social Entrepreneurship Project from Arrowhead’s portfolio of projects. If the students choose this option they will have support from Sara Pirayesh Sanders as well as other faculty members from the college. The second option will require the students to come up with their own project.
    - Closing the loop (Item #1 in Assessment Issues to be addressed by Graduate Committee)
      - Written Communication skills – Committee members are considering the creation of a new course but are concerned about funding, buy in and participation from faculty members in the college. The course would serve as a refresher/pre-requisite to those students that lack oral and writing skills. It was discussed that a student’s skill can be determined by requiring the student to submit a recorded presentation together with his/her application and by reviewing the written portion of the GMAT
      - Other solutions discussed included the possibility of enforcing a pre-requisite writing course (upper-level English course)
      - Closing the loop – work with faculty to provide consistent course coverage
      - Oral Communication skills – for BA 590, the presentation will be filmed at the time of the committee meeting. This may help solve a few of the oral presentation problems

- Possible deletion of BA 500 from the program
  - At the present time BA 500 is only offered to students in WSMR cohorts. The spring 2010 WSMR cohort was done away with because of enrollment and funding issues.
  - M. de Boyrie proposed two options: Make BA 500 available at all campuses, or delete it entirely.
  - After some discussion and determining that there was quorum to hold a vote, the results were as follows: three in favor of deleting BA 500, one against. Motion to do away with BA 500 carried.

- Election of new Chair of Graduate Committee
- T. McGuckin is elected as new Chair by a unanimous vote.

- Determined best time to meet during the Spring 2010 semester
  - Wednesdays at 10:30am.

III. **Adjournment**

Dr. Maria de Boyrie adjourned the meeting at 2:42 pm. The next meeting will be held

**Wednesday, February 3, 2010, Location: TBA**

Minutes submitted by: Bre Corson – Secretary