College of Business, Graduate Committee

Meeting Minutes
October 27, 2009

Present: P. Benson, B. Corson, M. de Boyrie, G. Hampton, T. McGuckin, S. Mills, Dean K. Brook (ex-officio)
Guest: B. Daily

I. Call to order and approval of the minutes
The meeting was called to order at 1:34p.m. on Tuesday, October 27, 2009 in the Business College Faculty Lounge.

The minutes of the October 13th meeting was approved.

Agenda for October 27th was approved.

II. Open issues
• Assessment of Quantitative Skills – FIN 503 and MGT 512
  o Quantitative skills will be assessed not only in FIN 503 but in MGT 512 as well. Rationale: some students take FIN 503 at the beginning of the program and MGT 512 at the end. The results will provide information as to the whether students are acquiring quantitative skills throughout the program.
  o P. Benson was assigned to match the performance criteria and present it in the next meeting.
• The idea of only teaching MBA courses in a 10 week period was further discussed. Based on polls taken by the members of the committee in their respective committee it was decided that whether MBA courses are taught in a five, eight or ten week period will be left up to the professor covering the course with approval of the appropriate head of department.
• Suggested changes to the MBA mission/vision statement were made. Work on it will continue.

III. New business
• Review status of content map for BA 590:
  o T. McGuckin provided a BA590 road map showing the MBA core courses and how they lead to preparation for BA 590.
  o S. Mills reminded the committee that a curriculum alignment needs to be performed for the purpose of assessment.
  o S. Mills will help T. McGuckin bring BCIS 502 into the roadmap while P. Benson will do the same with MGT 503.
  o Review of the revised roadmap will take place during the next meeting
• Mandatory courses for first-time MBA students:
  o The committee members have discussed the idea of creating a new course that would encompass writing, communication, and presentation techniques. This course could also serve as an introduction to BA 590.
  o Problems with this idea were discussed. These include the addition of three hour credit to the degree and the fact that not all cohorts require such a refresher course.
  o Possible solution: ask the admissions sub-committee to determine how students can be screened before being admitted into the program.
IV. Other

- It was reiterated, for the record, that the following courses were electronically approved by the members of the committee: Acct 580 and FIN 536.
- Construction of a new way for students to request faculty participation in their BA 590 Oral Presentations was discussed.
  - Rationale: To make the system more equitable. Students in BA 590 are asked to contact faculty members to serve as representatives in their orals. Some faculty members are overtaxed with requests while other faculty members are not being asked to participate.
  - Dean K. Brook will search for any documents previously created by the CEC members with regards to this matter and bring it to the next meeting.

V. Adjournment

Dr. Maria de Boyrie adjourned the meeting at 2:55pm. The next meeting will be held Tuesday, November 10th at 1:30pm in the BC Faculty Lounge.

Minutes submitted by: Bre Corson – Secretary