Minutes of the Graduate committee meeting on September 27, 2007

Present: Rick, Hari, Kevin (Newly Elected Chair), Bobbie, Ed Pines, and Kathy.
Absent: Jerry, and Phil.
Started: 11am
Ended: 12 noon.

Item 1: Discussion on the ethics course to be jointly taught by Ed Pines and Bobbie.

a) It was suggested that the course should cover codes of ethics, where they came from and how they change over time.
b) A course number such as BA 5XX Special Topics be assigned to the course.
c) This course to be tried for two iterations before we consider making it permanent.
d) The chair of this committee should send an email to the COB faculty that this course does not substitute any ethics instruction currently being imparted in other courses in the MBA program.

Item 2: Discussion on the requirement of proctored exams for NMSU distance MBA program.

a) The policy statement contained in the minutes dated November 28, 2006 is reproduced below for reference:
   The committee voted and approved a unified delivery model for an off-campus NMSU MBA program:
   1) To address demand that is only of a cohort nature.
   2) To offer courses with a mix of delivery methods such as online courses and 2-way TV, both with proctored exams, and face to face. This will be determined within each department.
   3) To make sure that the on campus and off campus programs satisfy our assessment criteria and quality standards.
   4) The off campus program is not designed to satisfy other sporadic demand that might surface from different parts of the state.

b) It was never the intent of the grad committee to require every distance ed course to administer proctored exams. Only when it is necessary to have an in-class exam in an off-campus site did the grad committee require proctored exams. The instructor is free to choose any method of examination he/she feels fit. Dean Brook will address this issue in the next CEC meeting.

END