Background Knowledge Exemption Examination

Purpose
As indicated in the MBA student handbook, students entering the MBA program are required to have adequate knowledge of business and quantitative skills. The required knowledge and skills can be attained by taking the background knowledge courses listed in the handbook. Alternatively, exemptions from the background knowledge courses may be granted by the MBA program on the basis of examination, appropriate professional experience, or academic accomplishment.

Examination Procedures
Students must make a formal application for exemption examinations. The student can do this by completing the examination request form provided by the MBA program office.

An exemption examination for each of the background knowledge courses will be offered once every semester.

Students will not be allowed to retake the exam once they have failed an exemption examination for a particular background knowledge course.

Students must take the exemption examinations in their first year of the MBA program.

The format of an exemption examination for each background knowledge course will be determined by the department offering the course.

Examination Results

The MBA program administering the exemption examination will make one of the following decisions.

1. Exempt: The student who passed the exam with 70% or more correct answers is not required to take the background knowledge course.

2. Fail: The student is required to take the background knowledge course.