SMAC Minutes – 2013-Feb-15

Members present
Kevin Boberg, David Boje, Kathy Brook, Renee Brown, Garrey Carruthers, David Daniel, Pat Gavin, Ken Martin, Cindy Seipel

The meeting began at 9:30am.

Order of business

1. Review of previous minutes
   The draft minutes from SMAC’s 2013-Nov-09 meeting were reviewed and approved.

2. Activity reports and the strategic management plan (SMP) support activities form
   There was discussion again about how to better achieve completion of the “SMP support activities form” each year. SMAC faculty members attempted to complete the form last spring by reviewing the COB weekly activity reports and found it to be an inefficient process, and also found that very few of the listed activities supported specific objectives. SMAC faculty expressed that it would better serve the college to orient the activity reports around SMP goals which they believe will have three benefits: (1.) making completion of the form more manageable, (2.) making the SMP goals more familiar to the faculty, and (3.) giving the college a more continual update as to how well we are meeting college goals. Cindy Seipel and Ken Martin will draft a written proposal that will eventually be given to CEC.

3. CEC review of SMP
   CEC is preparing to do a major review of the college’s SMP and is asking for input from SMAC. Of particular interest is a desire to identify more aspirational and transformative goals for the college, as per recent AACSB recommendations. SMAC faculty will be asking faculty in their respective departments for ideas. If faculty members have any ideas, they should contact their SMAC representative. SMAC will provide a list of ideas to CEC.

4. Review of graduate programs’ visions
   SMAC will be asked to review the visions provided by each department/program for their respective graduate programs for alignment with the college’s SMP. Pending.

5. Review of carry forward funds, BRR, etc.
   SMAC was asked whether its faculty members had an interest in reviewing the college’s non-obligated funds such as carry forward funds and BRR funds. SMAC faculty did express interest due to a desire to better understand some of the budgeting issues in the college, as this is sometimes a limitation in the faculty’s ability to make committee decisions when budgetary issues are involved.

6. SMAC representation at Business Advisory Counsel (BAC) SMP discussion
   The BAC will regularly review and provide input into the development of the college’s SMP. SMAC has been asked to have representation at the spring and fall BAC meetings when it discusses the SMP. As many of the SMAC faculty as possible are encouraged to do attend.

The meeting adjourned at 10:45am.