SMAC MINUTES of Meeting of Tuesday, September 06, 2011

SMAC met 9-10AM in BC Faculty Lounge on Tuesday 9/6/2011. Present: Dean Kathy Brook, Department Head representative to SMAC, Richard Adkisson, Renee Brown, staff representative, faculty representing departments: Cindy Seipel Tunnell, Patrick Gavin, and David Boje. People with schedule conflicts: Kenneth Martin and David Daniel.

The (SMAC) committee members are:
David Daniel
Ken Martin
David Boje
Pat Gavin
Kathy Brook
Garrey Carruthers
Kevin Boberg
And Cindy Sipel

Rick Adkisson is the department head liaison

Rick Adkisson review a SMAC checklist of tasks and dates. This will be circulated electronically at a later date. For new, the priority items are

1. Elect chair of SMAC
2. Review Strategic Management section of 5th year maintenance report using AACSB template as a guide for review... http://business.nmsu.edu/administration/accreditation/fifth-year-report/
3. Be ready to participate in mock interview the consultant Danny Arnold on Monday Sep 19th (a change to checklist)
4. Review Strategic Management Implementation Report for 2010-2011 and suggest revisions/additions - (This was rescheduled to Oct 15th instead of Sep 15th See attached report)
5. Other items on checklist are important but not immediate priority
6. SMAC meeting time was devoted to initial review of the SITUATION ANALYSIS. The action taken was to schedule a meeting for next week, and request each committee member to provide input and recommendations on these particular sections:

Section 1. Situational Analysis
- 5th Year Rept Section 1: Situational Analysis (Aug 30, 2011)
Section 2. Progress Update on Concerns from Previous Review
- 5th Year Rept Section 2: Progress Update (Aug 30, 2011)
Section 3. Strategic Management
- 5th Year Rept Section 3: Strategic Management (Aug 30, 2011)

5th Year Rept Section 3: Strategic Mgt Financial Strategies (Aug 30, 2011)
See Attachment - SMAC’s Review of the Strategic Management section of 5th year maintenance report using AACSB template as a guide for review http://business.nmsu.edu/administration/accreditation/fifth-year-report