**Members:** Mary Jo Billiot, Charlotte Gard, Matt Holt, Jeff Teich, Mihai Niculescu (Kathy Brook, Justine Adkisson, exofficio)

Absent:  
Guest:

<table>
<thead>
<tr>
<th>Chair: Mary Jo Billiot</th>
<th>Note taker:</th>
<th>Please read:</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>TOPICS</strong></td>
<td></td>
<td>Please bring:</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>OUTCOME</strong></th>
<th></th>
</tr>
</thead>
</table>

1. Approval of November 6, 2014 minutes  

   M/S/P to approve minutes as presented

2. Discussion of classroom materials to support IDEA model  

   Discussion surrounded using IDEA model coupled with current material in suggested courses. Mary Jo will contact Pearson in relation to text *Think Critically* to determine if chapter with IDEA model and discussion can be customized or made available online for students in BUSA 111.

3. Request from Dean: Discuss upper-division advising  

   Discussion of faculty concerns related to upper-division advising. For some departments, students approach advisor only when specific concerns arise related to registration (holds or need for overrides). Discussions about career and academics can then be pursued but only as a result of registration impediments. Faculty are not sufficiently versed in detailed requirements for some majors as those majors are outside of faculty expertise (e.g., general business majors have many options for courses to fulfill major).

4. Other Business:  

   None

5. Next Meeting Scheduled  

   To be determined in spring 2015 semester

6. Adjournment  

   10:00 am