27 August 2009 Minutes of the College Undergraduate (UG) Curriculum Committee

Members Present: Terry Adler, Justine Adkisson, Kathy Brook, Bruce Huhmann, Elliott Willman, Tony Popp, Sherry Mills and Tim Query

Absent: Kevin McNelis

Meeting Called to Order at 8:30 a.m

**First Order of Business:**

Terry moved and Tim seconded a motion to adopt the Management Department proposal to restrict students from taking both MGT 309 and MGT 315. These courses are essentially the same with the primary difference being that MGT 315 is a Viewing the Wider World course targeted for non-business majors. Some students were taking and getting credit for both courses. The relevant information is as follows:

Motion passed 3 yes and 0 no.

The UG curriculum committee discussed the necessity of getting deeper data on how students were learning, or not, based on the AOL committee’s findings. As part of our action item to curriculum map and close the loop, Sherry Mills presented a summary of the AOL report to our committee but committee members felt that more information was necessary before we could “close the loop.” Sherry agreed to send committee members the full AOL report as soon as possible.

The UG curriculum committee decided that more information was necessary to better understand the AOL report. Consequently, each department head will be required to gather data in their respective courses where the college of business (COB) performance goals are being assessed. These courses were presented at the Fall 2009 convocation.

We agreed that we, as a committee, need to know the details of the process whereby performance goals are achieved or not in each of the targeted courses currently being assessed in the college of business. We plan on having each relevant undergraduate curriculum committee member along with Sherry Mills meet with each department head to explain and gather information to answer each of the following four questions:

1. How do your students accomplish this goal?
2. What % of class time is dedicated to accomplishing this goal?
3. What % of grade is dedicated to accomplishing this goal?
4. Which of these goals (from the COB set of 7 goals) could be meaningfully incorporated into your syllabus?
The UG curriculum committee believes this information as essential for “closing the loop” activities in the undergraduate curriculum. Sherry was going to meet with the Accounting Department to begin collecting this data.

Meeting Adjourned at 10:10 a.m.

Next meeting is scheduled for 24 September 2009 from 0830 to 1000 in the Dean’s Conference Room.

Submitted by: Terry Adler, Chair