Meeting Called to Order at 0930.

First Order of Business:

A motion was made by Kevin McNelis and seconded by Dennis Clason that Terry Adler remain as Chair of the Undergraduate Curriculum Committee. The relevant information is as follows:

Motion passed 5 yes and 0 no.

Second Order of Business:

Discussion was about who should be our student representative on the committee. A current MBA student named Michael Loera was volunteered by Kathy Brook as one of interest. He comes with the recommendation of a department head. He is also a former graduate of NMSU and from the College of Business (CoB). Terry Adler agreed to contact him and ask him if he would be a part of our committee this semester.

Third Order of Business:

Pookie Sauter reviewed the recommended CEC agenda for our committee for the upcoming year. Based on input also provided by Kathy Brook, the committee agreed to address the following near-term issues this upcoming semester (not in any order of priority):

1. Review the CoB “Maintenance Report” as soon as it becomes available. This is to ensure we get any comments to Dr. Danny Arnold on his visit on 19 Sep 2011.
2. Review and respond to assessment data from the Spring 2011 semester.
3. Provide a UG core curriculum coverage map with regard to our committee review of courses where learning objectives are emphasized.
4. Address the rest of the issues that are not in the immediate near-term per the CEC checklist.

As a reminder to CoB Department Heads, please forward all Course Action Change Forms to our committee as soon as possible for inclusion in future NMSU catalogs. The deadline for submittal to our committee is 1 Oct 2011. Thank you.

Meeting Adjourned at 1030.

Next meeting is scheduled for 9 September 2011 from 0930 to 1030 in BC134.

Submitted by: Terry Adler, Chair