**Members:** Mary Jo Billiot, Larry Blank, Matt Holt, Minjoon Jun, Pookie Sautter.  
Ex-officio: Liz Ellis, Kyle Archuleta & Justine Adkisson.  
**Absent:**

**Undergrad Committee Meeting Minutes**  
**Date/Time:** Thursday, Feb. 27, 2014 at 10:30 am  
**Location:** BC 246

**Chair:** Mary Jo Billiot  
**Note taker:** Yvonne Mendoza  

<table>
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<tr>
<th>TOPICS</th>
<th>OUTCOME</th>
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| 2. Closing the Loop – THINK:  
  a. Discuss additional resources - critical thinking tools  
  Larry Blank and Mary Jo Billiot  
  • Gather information regarding the previous workshops that were conducted on critical thinking.  
  • Members asked to research on their academic areas or as a whole, search the internet for any guidelines on critical thinking, and bring back to next meeting.  
  • Minjoon Jun - Materials must have key issues very organized on critical thinking. Will we select from currently available materials or prefer to develop our own guidelines on critical thinking. Proposed possibility of expert or consultant. Pookie Sautter will consult with Tara Gray to determine if there is a campus expert on critical thinking.  
  • Mary Jo Billiot will contact author of *Critical Thinking @ Olin* for direction related to materials.  
  b. Discussion at a future time. |
| 3. Continue work on BBA Mapping Project  
  a. If available, complete information on curriculum map including additions for *diverse and multicultural work environments and sustainability*  
  -Pookie Sautter - follow up on complementary MKT 303 learning experiences  
  -Pookie Sautter – information from David Boje on sustainability minor  
  b. Liz Ellis – Current parameters that a student must meet to graduate from NMSU with a business degree.  
  c. Mary Jo Billiot – Copies of curriculum from peer institutions to further discussion of | a. Several small details to be completed on the BBA mapping project.  
  • Diversity area complete.  
  • Pookie Sautter provided sustainability information for MKT 303 and MGT 449. MGT 449 included in Sustainability minor. Information provided included in updated version of curriculum map.  
  • Upcoming AACSB sustainability conference will be attended by several interested faculty who will bring back information to share with the COB.  
  • Pookie Sautter suggested that the information sharing would be more beneficial during the college convocation.  
  b. Parameter students must meet: College of Business Universal Checklist. AACSB requirements have changed over the years and requirements for hours outside of the college are no longer in place. Discussion regarding courses currently listed in COB core—majority of courses prescribed and menu of choices for several upper-division courses.  
  BBA mapping project provides information on how core courses are meeting AACSB requirements and basis for discussion about the core as a whole. Suggestion for faculty to address current configuration of courses in the core. Scenarios for configuration will be presented at next meeting.  
  c. To be distributed next meeting |
Including additional HR issues into curriculum.

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<th>Item</th>
<th>Description</th>
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<tr>
<td>4. Other Business:</td>
<td>Feedback to Larry Blank on Faculty Senate proposal for change in NMSU admission requirements</td>
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<tr>
<td>5. Next Meeting Scheduled</td>
<td>Thursday, March 13 @ 10:30</td>
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<td>6. Adjournment</td>
<td>Meeting adjourned at noon.</td>
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