5 February 2010 Minutes of the College Undergraduate (UG) Curriculum Committee

Members Present: Terry Adler, Justine Adkisson, Kathy Brook, Kevin McNelis, Tim Query, Elliott Willman, Bruce Huhmann, and Tony Popp

Absent: Sherry Mills

Meeting Called to Order at 0730.

There was some discussion on whether the grade “C” or better should be required as well for the lower-level College of Business core. This committee approved in the Fall 2009 to require a transfer grade of “C” or better for upper division core from AACSB accredited institutions. After much discussion, the committee decided to reword the text and discuss on our 5 March 2010 meeting.

A reminder to dept heads was coordinated with our curriculum committee by Kathy Brook that course change forms need to be submitted to our committee by 1 March 2010 to allow time for review by the NMSU curriculum committee. Changes would go into affect for the Spring 2011 catalog.

Randy McFerrin presented an executive summary of the AOL Committee findings last meeting. The findings, among other things, indicate that writing skills need to be improved in the College of Business. While this is not a surprise to most, the UG curriculum committee wants to take a systematic look at how best to close the loop to improve student learning. There were several action items assigned to facilitate our review for next meeting:

1. Terry Adler agreed to sample the writing ability of his students in BUSA 421 for this semester. These assignments will be collected 3 March 2010 as part of his regularly scheduled course work.

2. Terry Adler also agreed to get “Best Practices” if they exist from the English Dept with regard to student writing.

3. Sherry Mills agreed to identify and compare the lower performing and higher performing groups in the writing AOL assessment. Our intent is to see how, if any, English 203 plays a role as to when students take writing courses.

4. Tony Popp agreed to provide copies of ECON 251, ECON 252, ACCT 251 and ACCT 252 syllabi for us to review as a committee. The intent was to see if any of these courses might provide a suitable ground to emphasize writing assignments for the college.

Meeting Adjourned at 0900.

Next meeting is scheduled for 12 February 2010 from 0730 to 0900 in the BC204.

Submitted by: Terry Adler, Chair