7 Oct 2011 Minutes of the College Undergraduate (UG) Curriculum Committee

Members Present: Terry Adler, Kevin McNelis, Dennis Clason, Greg Roth, Michelle Jasso, Kathy Brook, Justine Adkisson, and Michael Loera

Meeting Called to Order at 0930.

First Order of Business:

The committee reviewed the UG checklist to update as necessary. The committee is progressing well in meeting the action items identified on the checklist. Currently the committee is collecting examples of course assignments and syllabi that teach topics related to the College of Business (CoB) goals. These items will be presented as supplementary materials at the “Reaffirmation” visit in Fall 2012. The committee is also working on reviewing and summarizing all “Closing the Loop” items into a one-page presentation for the “Reaffirmation Team.” This was suggested by Danny Arnold at the mock visit. Also, the committee will present a draft of our response to the 5th Year Maintenance Report at our next meeting for all committee members to review.

Second Order of Business:

Today’s meeting focused on beginning the process of mapping our UG core curriculum to ensure that all CoB goals are being taught in specific core courses. The committee agreed that 2 or 3 courses per CoB goal are enough to ensure that the goal is being taught at an adequate level for student learning to occur. Any UG core course can teach a CoB goal even if the course is not one of these 2 or 3 courses identified by the committee. To summarize our committee’s discussion, the following UG core courses have been mapped with CoB undergraduate goals:

- Goal 1a (Written Communication): ENGL 203, BCIS 338
- Goal 3 (Information Technology): BCIS 110, BCIS 338
- Goal 4a (Problem Solving): MGT 449/BUSA 421, FIN 341
- Goal 4b (Critical Thinking): MGT 449/BUSA 421, FIN 341, ECON 251, ECON 252

We wish to emphasize that syllabi in these 2 or 3 core courses should include a learning objective relative to the CoB goal they are expected to be teaching. We ask respective instructors and department heads to ensure that CoB goals are part of these mapped syllabi. As we continue to map UG core courses to the remaining CoB goals (i.e., 1b (Oral Communication), 2 (Diversity), 5a (Legal), and 5b (Ethics)) at our next meeting, we will provide a complete listing of these courses to all faculty once the mapping process is completed.

Meeting Adjourned at 1035.

Next meeting is scheduled for 14 October 2011 from 0930 to 1030 in BC134.

Submitted by: Terry Adler, Chair