Members Present: Mary Jo Billiot, Larry Blank, Matt Holt, Jeff Teich, Pookie Sautter, Justine Adkisson, Liz Ellis and Yvonne Mendoza

Members not available: Kyle Archuleta

1. Elect a chair and note-taker: Mary Jo Billiot – new Undergraduate Committee Chair; Yvonne Mendoza – note-taker

2. Approval of Meeting Minutes - none to approve

3. Identify best meeting date / time
   - Fridays 9-10:30 am; or 1st & 3rd Mondays 1:00-2:15 pm

4. Course Action Form: BCIS 480 – modification
   - APPROVED: modification of CAF BCIS 480 Prerequisite(s): C or better in BCIS 350 or ET 377 or consent of instructor.

5. Review preliminary committee assignments as distributed by Dean Brook.
   - Committee members will review the (AACSB) BBA Standard 9 and Standard 11.

6. Review Division of AOL Responsibilities Outline
   - Continued discussion from previous semester regarding business specific learning goal - In discussion on ETS, Major Field Test, Dr. Sautter will provide a sample of ETS report with more detailed information on the summary of assessment.

   - Discussion regarding need for comprehensive curriculum review.

8. Review activities of committee for past year (convocation report); determine what documentation is available.
   - Will be modifying the recommended new goal for next meeting regarding the Undergraduate Curriculum Committee Report to Fall 2013 College Convocation

   - Discussion regarding the AOL Report, committee will be reviewing report and will be submitting recommendations for next Undergrad Committee meeting.

10. Other Business: Proposal regarding raising performance standards for students considered. This aspect of the proposal was approved and submitted by the Undergrad Committee (and is ready for a faculty vote): “Business students must earn a 2.0 GPA in the following group of classes: BUSA 111, BCIS 110 (or CS 110), ACCT 221, ACCT 222, ECON 251, ECON 252 and A ST 251/311 (or STAT 251). Business students will not be allowed to begin upper-division business course work until this requirement is satisfied.”
   - The committee declined to adopt the part of the proposal that would require an overall 2.0 GPA at the time UD classes are started. Rationale: Such a requirement would exclude a number of students based on grades that may not reflect their ability to succeed in Upper Division Business courses and it would not be productive to have students taking random lower division courses that would not count toward their GPA just to raise their lower division GPA.
   - The Committee declined to adopt the part of the proposal that would require a C minimum grade in Math 142 because the committee thought this placed too much emphasis on a single course and did not believe that students would see the relationship between the course and their upper division course requirements.

11. Next Meeting Scheduled: September 30, 2012, and due to no room available from 1:00 - 2:15, we will be meeting in the Faculty Lounge.
   - Meeting Adjourned.