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<th>Agenda Item</th>
<th>Description and Follow Up</th>
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| I. Review of Minutes (6/12/06) | There is no news on the staffing authorization form for the computer operations manager.  

  G. Carruthers has met with President Martin who wants discussions to continue concerning collaboration between Economics and Ag Economics  

  A meeting is scheduled with G. Carruthers, Provost Flores and VPR Desai to discuss concerns related to the transfer of the University Statistics Center to the VPR.  

  A white board was suggested for the faculty lounge in Guthrie.  

  There was discussion of the mission and vision for the MBA program that had been circulated by B. Green. It was agreed that it is important to have faculty buy-in for offering an online MBA program.  

  K. Brook has met with ICT again concerning short term and long term needs of the College. She is seeking representatives of each of the departments to serve on a committee to address these needs. Jerry Hampton has volunteered for his department. Other committee members should be identified by department heads as soon as possible. |
| II. Dean Carruthers | No report. |
| III. Development – Sylvia Acosta | In Sylvia Acosta’s absence, Dean Carruthers reported that she has put together a plan for state matching funds for endowed chairs and professorships. |
| IV. Research – Kevin Boberg | Kevin Boberg reported that we think we have $1.5 million of second year money for Arrowhead but have not yet received the first year funding.  

  The research park will be expanded by about 10 fold as the whole area at the intersection of the two interstates is included. In addition, the research park is about to get a new tenant for the first time in many years.  

  In a very timely development those drafting the university master plan have identified the intersection of the interstates as a very valuable property for NMSU which can offer considerable visibility to the institution. |
### V. MBA - Bobbie Green

Bobbie Green circulated the vision and mission statements that are being proposed for the MBA program. *In response, Dean Carruthers asked that these be tied to the college and university mission and vision statements.* That is, the MBA program needs to share the "company" vision.

### VI. Academic and other issues –

- **Temperature in BC**
  
  Bonnie Daily has talked with Rick Lobato, Assistant OFS Director for Utilities, about the high temperature in the Business Complex. Fan control is part of the problem and the expert is on vacation this week. We are hoping for improvements as a result of work to be done on the weekend. *Dean Carruthers will take this issue up at the next cabinet meeting and will inquire about data concerning cost savings.*

- **Quality Award**
  
  *Bonnie Daily asked that department heads submit student satisfaction measures concerning MBA instructors and courses for the past 2-3 years.* These will be presented in aggregate form for the Pinon Award application.

- **Digital Pathways Grant**
  
  Kathy Brook distributed a summary of the Digital Pathways Grant received by NMSU from the Sloan Foundation. The funds will be used to extend distance education degree programs to New Mexico’s pueblos. Of particular interest to business is the inclusion of the tribal management option in the general business major among the proposed programs.

- **Scholarship Letter**
  
  In response to questions from Liz Ellis, K. Brook distributed copies of the letter sent by the college to scholarship recipients. Janet Green volunteered to provide suggestions on modifying the letter so that the details of requirements to attend the scholarship luncheon and write a thank you note are included on an attachment separate from the letter of congratulations.

- **Upper Division Credits Required**
  
  Discussion of the proposed reduction in required upper division credits continued. There was at best restrained enthusiasm for such a change accompanied by complaints about the lack of data for making a decision which could adversely affect quality.

- **Finances**
  
  According to K. Brook referring to the hand-out on the funding formula, we are ill-advised to use contract courses except in limited circumstances where the contract courses do not replace SCH that would otherwise be counted in the formula. (Offering prerequisites for MBA students may be a valid circumstance for a contract course, if we can get approval to offer contract courses to our own "regular" students.) Summer SCH count in the formula in the same way as fall and spring so it was agreed that we should monitor the size of summer sections and not offer small classes unless necessary.

- **DE compensation and course development policies**
  
  *The DE compensation policy as edited by Bobbie Derlin was reviewed and will be taken to the fall convocation for review by the faculty as promised when it was adopted in August 2005.*

The existing policy on compensation to faculty for on line course
development was reviewed and discussed extensively. Issues included whether this compensation should be offered only the first time the course was placed online, whether it should be offered to every faculty member placing the course online for the first time or whether it should be offered to a faculty member for teaching online the first time. K. Brook was asked to draft a new policy statement which will be discussed at the next regular CEC meeting.

There may be a meeting of department heads during the week of July 17 to address issues related to the Digital Measures project.

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Next CEC Meeting: July 25, 8:30 a.m.

Action/follow up items are in italics.