## College of Business
### COLLEGE EXECUTIVE COMMITTEE
### March 11, 2009
### MINUTES

**Members:**
Garrey Carruthers, Chair, Dean and Vice President for Economic Development
Kathy Brook, Assc Dean for Academics; Kevin Boberg, Assc Dean for Research, Sylvia Acosta, Asst Dean for Development and Public Relations; Larry Tunnell, Dept Head, ACCT/IS; Tony Popp, Dept Head, ECON/IB/ESTAT; Liz Ellis, Dept Head, FIN; Phil Benson for Bonnie Daily, Dept Head, MGT; Pookie Sautter, Dept Head, MKTG; Bobbie Green, MBA Dir; Minjoon Jun, Faculty Council; Janet Green, School of HRTM; Janice Wright, Asst to the Dean

**Absent:** Janet Green, Sylvia Acosta

### Agenda Item

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<th>Agenda Item</th>
<th>Description and Follow Up</th>
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| 1. Review of Minutes of February 11 and Tracking Tool | Dean Carruthers has received the data on graduating GA’s and will get back to us soon.  
The Executive in Residence job description will be sent out soon along with a resume for Peyton Yates.  
All department heads seem content with the meeting schedule established for summer 2009. |
| 2. Announcements and Updates – Garrey Carruthers | Peyton Yates will be at NMSU all next week. The dean asked whether the departments can use him on Tuesday.  
Senator Domenici will be here Wednesday through Friday of next week for the energy conference and will be meeting with Dean Carruthers’ class.  
We are trying to get the $10 million in funding released by DoD. It might be possible to use the funds for renovation of Kent Hall which could be used for the Domenici Center, the archives, Arrowhead, and perhaps some offices.  
Dean Carruthers is meeting with the provost today about P&T matters.  
Judy McShannon from the GRASP program has met with the dean to discuss faculty participation. The program provides someone to sit in the classroom and provide feedback to faculty on ways to improve their interactions with students. Department heads asked if she could talk to prospects about the program. It was agreed that the cost would be split between the dean’s office and the relevant department. |
| 2. Academic Issues-Kathy Brook | Staffing of BA 590 for fall 2009 has been finalized with Jerry Hampton and Jim Nelson taking the students at WSMR and Kevin Boberg the main campus students. For summer 2009, Sherry Mills will be replaced by Rich Fortin. |

• BA 590
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<td>Dept head and associate dean evaluations</td>
<td>We will work with Institutional Research on the administration of the evaluations of department heads and associate deans by faculty and staff this spring. Evaluations of department heads will be distributed to faculty and staff in their departments and possibly to CEC members. Evaluations of associate deans will be distributed to all faculty and staff. <strong>Kathy will follow up with IR concerning the speed with which we will receive the results.</strong></td>
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<td>Year of Sustainability</td>
<td>As part of the Year of Sustainability, the college is expected to host a public event during 2009. It was suggested that this task be assigned to a faculty committee. <strong>Tony has faculty with expertise relating to sustainability and will follow up on this item.</strong></td>
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<td>College website</td>
<td>Kathy asked for input on the college website. The possibility of a survey of students concerning their use of the web pages was discussed and it was agreed that Pookie would move forward with this since students are one of our key customer groups. We want to know how user friendly they find the page to be.</td>
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<td>Endowments</td>
<td>Kathy reported on the discussion of endowments at yesterday’s Academic Deans Council. Nick Franklin reported a decline in the endowment of about 30% but because of the foundation’s practices the distributions available for colleges during the next fiscal year will be fairly stable. VP Franklin will be meeting with individual deans soon to discuss the particular issues for each college.</td>
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<td>Dues and fees</td>
<td>Kathy also reported that certain dues paid for by the central administration are under review including dues to the Conference Board, MVEDA and ACI.</td>
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<td>Transfer credits</td>
<td>The college policy and practice on transfer credit was discussed and it was agreed that the policy would be revised to parallel the policy of Accounting, notably that transfer credit would be given for upper division business courses from AACSB accredited schools only. <strong>Kathy will draft a revision.</strong></td>
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<td>Dean Carruthers indicated that we should meet with UNM soon to discuss our issues with the state articulation agreement as it relates to upper division courses and that he would speak with Ramon Dominguez and with the provost about this issue.</td>
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4. MBA - Bobbie Green

- Main campus

Bobbie distributed a spreadsheet describing offerings of main campus MBA courses during the past year. She indicates that there are 350 students in the program with 230 on the main campus. She proposes to offer all required courses during the fall and spring semesters and to offer six courses in the summer, including BA 590 and MGT 590. In addition, she would like to have BA 500 offered online to fulfill the prerequisite requirements for the MBA program and she would like to have one or more electives offered each semester including summer. Summer courses could rotate.

Liz thinks that she could provide the elective each semester.

5. Research - Kevin Boberg

- NM Finance Authority

The New Mexico Finance Authority now has an office at the research park and will soon have a ribbon cutting ceremony. Kevin is interested in seeing if they will set up a co-op on a permanent basis.

- Family Business

According to Kevin, there are lots of dollars becoming available for entrepreneurship and family business activities and he thinks that family business could be a good niche area for us in New Mexico.

- Early College HS

Early College High School is scheduled to open on August 11.

- Stock market game

Liz inquired about the possibilities for continued funding for the Stock Market Game. At a minimum, funding is needed to buy Ken Martin out of one class per year.

6. Other

High school students from Deming will be visiting the college on April 3. Sylvia Acosta indicates that BAC members, who will be meeting that day, could be available to meet with the students.

Faculty Council is meeting on Friday to discuss the Fulton Chair applications.

Dean Carruthers has had a request from the College of Education to retain Laurie Churchill beyond December 31, 2009. We will wait and see how our accreditation/assessment activities develop and how Education’s accreditation visit go and negotiate from there.

Action/follow-up items are in bold.