Graduate Committee Minutes January 19, 2009

From: de Boyrie, Maria
Sent: Tuesday, January 20, 2009 10:02 PM
To: Business Faculty Mailing List
Subject: Minutes of the Graduate Committee Meetings – January 12 and 19, 2009

Dear Business Faculty Members:

Enclosed please find the minutes of the Graduate Committee’s January meetings. Please let your department’s representative know if you have any questions or comments.

Thanks,

Maria
Recording Secretary
Graduate Committee

January 19, 2009

Members Present: R. Adkisson (Chairperson), P. Benson, M. de Boyrie, G. Hampton, S. Mills, Dean Brook (ex-officio)
Members Absent: B. Green (ex-officio), Ryan Cruz
Guests: H. Sankaran, G. Goldberg

The meeting was called to order.

The motion to accept changes to the Finance specialization was reintroduced and approved by the Graduate Committee members.

Three proposed changes were approved by the committee. Financial Statement Analysis (FIN 525) course will no longer be required or offered. Advanced Financial Management (FIN 566) will be substituted for this course as a new required course. Derivative Markets and Securities (FIN 555), a new finance course, will be required in lieu of the finance elective currently required.

Motion to approve a new course - Derivative Markets and Securities (FIN 555) – was reintroduced and tentatively approved by the Graduate Committee members after a few words by H. Sankaran and G. Goldberg. Approval is tentative pending submission of the course action form.

The motion to accept the restriction changes proposed for MGT 502 passed. A change to delete the restriction to main campus only was approved by the Graduate Committee members.

Dean K. Brook spoke of the need to compile a list of MBA elective courses into a document that can be distributed to students. R. Adkisson volunteered to help Dean K. Brook with this task.
A new curriculum matrix and assessment plan was introduced by S. Mills. The new document proposes the following matrix.

<table>
<thead>
<tr>
<th>Learning Goal</th>
<th>Target Course</th>
<th>Assessment Period</th>
<th>Data analysis</th>
</tr>
</thead>
<tbody>
<tr>
<td>Writing</td>
<td>ACCT 503</td>
<td>Fall 2008</td>
<td>Spring 2009</td>
</tr>
<tr>
<td>Oral</td>
<td>BA 590</td>
<td>Fall 2008</td>
<td>Spring 2009</td>
</tr>
<tr>
<td>Critical Thinking</td>
<td>MKT 503</td>
<td>Spring 2009</td>
<td>Spring 2009</td>
</tr>
<tr>
<td>Quantitative Analysis</td>
<td>FIN 503/MGT 512</td>
<td>Spring 2009? or</td>
<td>Summer 2009</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Summer 2009</td>
<td></td>
</tr>
<tr>
<td>Team Performance</td>
<td>BA 590</td>
<td>Summer 2008</td>
<td></td>
</tr>
<tr>
<td>Legal Issues</td>
<td>BLAW 502</td>
<td>Fall 2008</td>
<td>Spring 2009</td>
</tr>
</tbody>
</table>

The committee will hold off on the assessment of ethical issues until the members can determine where in the curriculum to assess it.

Between now and the next meeting B. Green will continue to work on the writing assessment, R. Adkisson and G. Hampton will work on finalizing the critical thinking rubric, M. de Boyrie and P. Benson will work on the development of the quantitative analysis rubrics, and S. Mills and N. Oretskin will continue with the development of a rubric to assess legal issues. The possibility of having two rubrics to measure quantitative analysis was discussed. All rubrics will be presented and approved at the next Graduate Committee Meeting.

Members of the Finance Dept. teaching FIN 503 volunteered to create an assignment that would be used in the assessment of quantitative skills within the Finance field after the rubric is approved by the committee members. P. Benson will meet with members of the Management Department teaching MGT 512 to determine how they wish to proceed.

All assessment instruments collected by faculty members are to be distributed to their department’s representative in the Graduate Committee. Even though such assignments are not to include the student’s name, or a grade for the assignment, it must include information on whether the student is an MBA student or a student from a different program. All paperwork will be housed by Dean K. Brook.

The committee discussed the possibility of providing faculty with monetary incentives to assess student data collected for program assessment. No final decision was made.

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