Graduate Committee Minutes October 28, 2008

From: de Boyrie, Maria
Sent: Thursday, November 06, 2008 10:19 AM
To: Business Faculty Mailing List
Subject: Graduate Committee Minutes - October 28 & November 4, 2008 Meetings

Dear Business Faculty Members:

Enclosed please find the minutes of the Graduate Committee's October 28 & November 4, 2008 meetings. Please let your department's representative know if you have any questions or comments.

Thanks,

Maria
Recording Secretary
Graduate Committee

Graduate Committee Minutes – October 28, 2008 Meeting

Members Present: R. Adkisson (Chairperson), P. Benson, M. de Boyrie, S. Mills, B. Green (ex-officio)
Members Absent: G. Hampton, Dean Brook (ex-officio)

The meeting was called to order and the minutes were approved.

Ryan Cruz will be invited to serve as Graduate Committee Student Representative.

P. Benson has done some preliminary work in analyzing the graduate admissions data provided by B. Green. It has been determined that more data related to GMAT scores is needed in order for the results to be meaningful. B. Green will collect for data prior to 2005 and provide this to P. Benson.

The committee members will
a) Review the oral presentation skill report provided by S. Mills and provide feedback/comments by October 31, 2008.
b) Clarify some discrepancies found in the assessment of writing skills and provide the new findings to S. Mills by October 31, 2008.
c) Create the writing skill report based on the results of the assessment done by the Graduate Committee members.
d) Determine the next assessment target (during next meeting).

The meeting was adjourned.

Next Meeting: November 4, 2008 at 4:00 pm in TBA.

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