Technology Advisory Committee
April 24, 2009 – Meeting minutes

Attendees: Jennifer Kreie, Paul Hamilton, Renee Brown, Larry Tunnell, Ben Widner, Ken Martin, Carlo Mora, Darryl Ambler (student)

Topics discussed:

July 31st deadline: Paul Hamilton said he must know before August 1st what software--new or upgrade--is needed in the lab and classrooms for the fall semester. Below is a list of the “standard build” for the lab and classroom computers from a year ago. The committee discussed this list and the underlined text shows what was said about each item.

For a list of servers and standard builds please contact Paul Hamilton.

Other topics:

- Based on questions from faculty, there was discussion of ways to use PowerPoint slides and make marks on these on a white board or digitally. Digital marks could be saved to the PowerPoint file and distributed to students later. Paul said he’s looking into ways to do this because of requests he’s received from some faculty.
- Paul said the college is considering installing Mediasite in a classroom in the college. This allows students from remote sites to view a class here on main campus. The lecture can also be recorded for viewing later. With the addition of Skype software, there can be two-way voice communication, too. ICT has Mediasite installed in some classrooms in campus (see http://mediasite.nmsu.edu/). Paul estimates the cost at $25,000.
- Paul outlined some changes that will be made this summer.
- Paul said he’s preparing a technology plan for the next 3-5 years. He welcomes input from faculty, staff and students about what they would like to see put in place in the future.
- Paul asked whether everyone is happy with the computer projectors in the classroom. Everyone at the meeting said they were.

Technology workshop: There was a suggestion that to have a “technology” workshop early in the fall, perhaps as part of the faculty convocation. This workshop could highlight new hardware/software available to teachers and students. Some teachers could also provide brief demonstrations of software they’re using in their classes, such as creating instructional videos with Camtasia, using LanSchool in the computer classrooms, etc.

New copier/fax/scanner: Larry said his department is about to get a new copier he asked for input about what others would recommend. Right now, the one being considered would provide network capabilities so faculty and staff with approved access could send digital files for printing and could have faxes and scanned documents sent to their desktop computer.