Fall 2010 Report from Academic Dishonesty Committee
Submitted by Grace Ann Rosile as coordinator of committee including David Boje, Jennifer Kreie, and Richard Oliver

A. REPORT of Committee accomplishments in 2009-2010:
   1. Designed handout describing “12 Steps” for prosecuting cheating, describing 6 letters
   2. Adapted the 6 disciplinary letters “boilerplate” to apply to academic misconduct
   3. Designed handout explaining importance of reporting cheating to Dean of Students
   4. Designed training for using automated plagiarism checkers
   5. Developed case examples for class discussions regarding cheating in the IS classroom
   6. Developed “case duos” for linking classroom cheating to questionable ethics in the business world, with a set of “duos” for Finance, IS, and Management (supported by the Daniels grant)
   7. Set up Blackboard course for Academic Dishonesty, to post training materials, resources, and discussion sites for both classroom use and for faculty training

B. RECOMMENDATIONS for the COMMITTEE and the COB IN 2010-2011 and beyond:
   1. Develop “baseline sanctions” similar to the system for non-academic infractions.
   2. Develop greater clarity about what should/should not be part of a student's record--some faculty may be reluctant to report offenses if they fear minor issues may end up on a permanent record.
   3. Develop a system to track repeat offenders----how to track them, what to do in such cases.
   4. Clarify privacy issues, in terms of what can be openly discussed in class about integrity, and what can be discussed with colleagues.
   5. Continue to develop the Blackboard course on Academic Integrity, providing
      a) tips for preventing and detecting dishonesty
      b) classroom materials to heighten awareness of integrity issues and address dishonesty
      c) faculty training materials regarding how to address dishonesty (plagiarism, etc.)
      d) faculty discussion sites for particular topics of interest (remedial assignments, penalties, etc)
      e) classroom “case duos” to link ethical behavior in the classroom with ethical behavior in the business world

C. REQUEST for a brief Convocation slot to:
   1. Introduce Blackboard course site and case-duos materials for their use (Jennifer)
   2. Give short Plagiarism Detection and Prevention training (Richard)

Attached to this report are the following, much of which will be posted in the Blackboard course:
1. A list of 12 STEPS (no pun intended) to follow in the disciplinary process, from the statement in your syllabus through the final sanctions for proven or admitted cheating, including a description of 6 letters (Steps 7-12) to be used from the initial charges through final decision
2. An explanation of what happens in Arvizo’s office with cheating reports, to better understand why and how it might benefit us to formally report and prosecute cheating.
3. Six attachments of the six sample boilerplate letters which are described in Steps 7-12
4. Brief case examples of classroom behaviors to stimulate discussions regarding cheating (primarily IS but applicable to other courses also)
5. Case “duos” linking classroom cheating with unethical business behaviors, including separate “duos” for Information Systems, Finance, and Management
6. A guide to using automated plagiarism checkers (to be posted on Blackboard)