**Department Head Meeting Notes**  
**July 23, 2013**

Present: Kathy Brook, Liz Ellis, Ken Martin, Kevin Melendrez, Rick Adkisson, Steve Elias, Pat Gavin  
Guest: Dale Spencer  
The group met from 3:30-4:45 p.m.

| University of Virginia School Turnaround Project | Dale Spencer reported on his participation last week in a professional development program offered at the University of Virginia to assist schools trying to improve. He attended a session with faculty and staff from the Las Cruces Public Schools as well as Amalia Ludeke, a faculty member from the College of Education. The charge for the program is $75,000 per school and 80-100 people from 7 schools in Las Cruces are participating.  

    The CoB was invited to participate in the training, which involves both the colleges of business and Education at Virginia, because there is interest in LCPS and in the district in finding a less expensive approach to this training and perhaps tailoring the training to NM issues. UVA has indicated is willingness to provide materials in support of such a project. The bulk of the time spent at UVA involved working with business faculty members using Harvard case studies rather than with education faculty members. Emphasis is on leadership and organization design.  

    Dale noted that the participants in the program are likely to need refresher courses and that it would be useful to involve lead teachers in the project as well as principals. Participants also need more help in applying what they learn in the professional development sessions.  

    The end result of the week long program is development of a 90 day plan.  

    NMSU has a potential role in providing training to additional people, supplementing training provided elsewhere and being facilitators in implementing the plan.  

    **Dale suggested meeting with the College of Education and meeting with representatives of LCPS such as Stan Rounds, Leslie Cervanties, and Steven Sanchez.** |
| Graduate School Transition | Steve Elias agreed to represent CoB on the newly formed Graduate School transition team. **Kathy asked that department heads provide input to Steve concerning services provided by the Graduate School and the potential for reorganizing the Graduate School, perhaps including elimination of the role of graduate dean.** |

**Bold** indicates items for follow-up.