Meeting convened 8:35 a.m. Present: Rick Adkisson (DH-EASIB), Kathy Brook (Assoc. Dean), Steve Elias (DH-MGT), Liz Ellis (DH-FIN), Pookie Sautter (DH-MKTG), Ed Scribner (DH-ACCT/IS).

Following lunch break, the group was joined for Traders’ Plaza reconstruction agenda item below by Dean Garrey Carruthers, Dean Tilahun Adera (College of Health and Social Services), Associate Dean Kevin Boberg, Economic Development Officer Sharon Jones, and representatives from Facilities and Services Bud Jones (Manager, Landscape and Grounds) and Tim Dobson (Executive Director).

<table>
<thead>
<tr>
<th>Process Improvement</th>
<th>Consensus that the Special Studies Permit form is no longer needed for independent studies as a more detailed agreement is executed in each department within the first two weeks of the semester.</th>
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<tbody>
<tr>
<td>Process Improvement – Special Studies Permit – K. Brook (SMP 4/B)</td>
<td>Kathy reminded DHs that instructors now have the ability in Banner to override prerequisites as well as closed-section conditions for courses they are teaching. The problem is that the system enforces collective basic skills prerequisites in the same manner as individual course prerequisites; thus an instructor seeking to override a course prerequisite could inadvertently admit a student to an upper-division course when the student has not completed basic skills. Consensus to ask faculty to refer all prerequisite override requests, with recommendation, to the Advising Center.</td>
</tr>
<tr>
<td>Process Improvement – Prerequisite Overrides – K. Brook (SMP 1/A)</td>
<td>The registration system allows a student to pre-enroll in a course that has prerequisites if the student is in the process of completing the prerequisites at the time of enrollment. For example, if a student is taking ACCT 301 in the fall semester, the student may pre-enroll in ACCT 302 for spring. If, by the beginning of the subsequent course, the student has failed to complete the prerequisite, the registration transaction appears on a list of “Prerequisite Errors.” Existing policy is to have departments contact these students to notify them that they will be disenrolled if they do not withdraw from the course. Because of complications involving basic skills courses, the Advising Center has recommended that the Center handle all prerequisite errors. Consensus to approve Advising Center recommendation.</td>
</tr>
<tr>
<td>Process Improvement – Prerequisite Errors – K. Brook (SMP 1/A)</td>
<td>The DHs and Kathy proceeded through improvements to the 5YMR draft that was provided to AACSB team leader Finley Graves. Each section author, as follows, led discussion and noted suggested changes. Each will post revised section on DH shared disk drive.</td>
</tr>
<tr>
<td>AACSB Fifth-Year Maintenance of Accreditation Report (5YMR) – Various (SMP all)</td>
<td>The intellectual contributions portion of Sec. 3 will be discussed at a future meeting.</td>
</tr>
</tbody>
</table>

**Bold** indicates follow-up items. SMP n/n indicates Strategic Management Plan Goal/Objective.

The mission of the College of Business is to serve the educational needs of New Mexico’s diverse population by providing high-quality education, conducting research, and participating in service and outreach within the global community.
<table>
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<tr>
<th><strong>Stewardship – Traders’ Plaza Renovation – G. Carruthers (SMP 4/C)</strong></th>
<th><strong>Updates from University Executive Committee – G. Carruthers (SMP all)</strong></th>
</tr>
</thead>
</table>
| Following lunch break, DHs and Kathy were joined by others listed at top of these notes to review conceptual drawings of plans to renovate area between Guthrie Hall and Business Complex. Consensus to endorse “Concept 4” from drawings submitted. Concept 4 replaces defective concrete, increases turf area and lowers it to ground level, increases number of trees, and provides a variety of student-friendly gathering places, including amphitheater-format facilities. Work is expected to be completed during the summer. | The other visitors listed at the top of the notes adjourned, and Dean Carruthers remained to update Kathy and DHs on issues discussed at University Executive Committee meeting.  
- Deans and other high-level administrators will convene August 17 for team-building exercises.  
- Four students in Artesia, NM, have requested an online MBA and have chosen to enroll at Texas Tech. Dean Carruthers asks that making NMSU’s MBA Program available 100% online be considered by the Graduate Committee in Fall 2012:  
  - What would it take to put the program online?  
  - Is it a viable and desirable thing to do, given our mission?  
- There is growing interest in an entrepreneurial model pioneered by the College of Business whereby a program would be self-supporting from the standpoint of the university, with all tuition and fees retained by the college and departments offering the program and all state support retained by the university. This is consistent with increased awareness that funding to colleges is not directly correlated with funding to the university.  
- Deans are exploring recommendations to replace the faculty replacement model whereby monies associated with vacated positions revert automatically in part or in full to central administration. |

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With regard to state funding, the concept of “sector equity” specifies that the various sectors in higher education (the research institutions – NMSU, UNM, NM Tech), the regional schools (WNMU, ENMU, et al.), and the community colleges would retain their current shares of state funding with no immediate reallocation.

The President will be communicating with the campus community soon in an effort to set the record straight on various items of misinformation.

Some improvements being considered for Commencement include (1) placing CoB and ACES in the same session to recognize the inter-college nature of HRTM and (2) having the appropriate academic dean, in addition to Dean Lacey of the Graduate School, greet master’s graduates.

There is some concern about university support of research and public service initiatives beyond the Cooperative Extension Service and Ag Experiment Stations.

In the wake of a consulting visit from Huron Consulting Group, central administration is taking a firm stance against “swirling,” whereby a Las Cruces campus student shops for courses on other NMSU campuses. Measures are being taken to prevent swirling other than in exceptional cases, which would have to be handled through an administrative override.

There is concern among some that sabbaticals for college-track faculty are being considered by Faculty Senate, in that college-track faculty typically do not have research responsibilities that would make sabbaticals appropriate.

### Financial Strategies in AACSB Fifth-Year Maintenance of Accreditation Report (5YMR) – K Brook (SMP all)

Kathy will examine the financial strategies table intended as an appendix to the 5YMR to determine how readily it can be updated.

### Adjourned

**Adjourned 4:20 p.m. Next meeting June 5, 2012, 9:00 a.m., BC 134.**

(DH meetings Summer 2012: May 21-22, June 4-8, July 16-20, and July 30-Aug. 3.)

Most of tomorrow’s meeting will be devoted to discussions of ways in which advising practices can contribute to retention/graduation.

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