Faculty Qualification Proposal
Department heads came to the meeting with their suggested edits which were discussed and agreed upon. Liz Ellis agreed to incorporate the edits into a new draft. Although the group did not have complete agreement about every aspect of the proposal, we decided that the next step should be distribution to the faculty for input, and that this input should be received at the next faculty meeting (continuation from convocation). We will note all feedback from the meeting and then DH’s will reconvene to incorporate changes.

Liz had previously circulated a proposed revision that attempted to create some balance between teaching loads and publishing expectations. Currently this policy treats all faculty the same irrespective of teaching loads. While there was some discussion of this policy, there was consensus that this issue was not as high a priority as the Faculty Qualification Proposal. Liz will reintroduce a modified proposal at a later date.

Process Manual – “Encouraging and Facilitating Research/Publication”
Liz inadvertently attached this statement to an email relating to the above two topics and so some Department Heads came prepared to suggest edits. Since we ran out of time before those edits could be discussed, Liz will assimilate all edits into a single proposal and present that for consideration when time permits.