COURSE DESCRIPTION:
This course addresses the nature of the study of human behavior within the organizational context and identifies and analyzes individual and group behavior in organizations. The course incorporates current developments in the business world to acquaint students with the applications of concepts and theories of organizational behavior. Students apply their knowledge and skill to business situations characterized by imperfect and incomplete information.

LEARNING OBJECTIVES:
After completing this course the student should be able to
1. Understand and explain individual differences in perception, personality, and attitude and their role with respect to behavior in organizations.
2. Understand and explain the nature and role of diversity in today’s organizations.
3. Understand and apply the principles, concepts, and theories of motivation and leadership in an organizational setting characterized by imperfect and incomplete information.
4. Understand and apply the principles, concepts, and theories of group dynamics and group process in formal and informal settings characterized by imperfect and incomplete information.
5. Understand the nature of communication within organizations.
6. Use these principles, concepts, and theories to make decisions in organizational settings. Make and support decisions relating to the above topics based upon limited data and incomplete information.
7. Be able to recognize and analyze organizational issues with incomplete and ambiguous information.

TEXTBOOK:

PREREQUISITES:
Refer to the undergraduate catalog.

GRADING POLICY
Tests 1-14 (20 points each) .. 280 points
Final exam¹ ............................... see note
Video exercise .................... 40 points
TOTAL ................................. 320 points

GRADING SCALE
A – 288 - 320
B – 256 - < 288
C – 224 - < 256
D – 192 - < 224
F – 0 - < 192
If S/U graded, S - 224 -320

¹ The Final exam may be used to replace up to 3 of the test grades. (The exam will replace 1, 2, or 3 of the lowest test grades as long as the student’s final grade is improved by doing so. No make-ups will be given.)
**TENTATIVE CALENDAR:** *(This schedule of events may change as circumstances dictate.)*

<table>
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<tr>
<th>Week</th>
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<tbody>
<tr>
<td>Jan. 13-14</td>
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<tr>
<td>Jan. 15-21</td>
<td>Chapter 1: What is Org behavior</td>
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<td>Jan. 22-28</td>
<td>Chapter 2: Diversity</td>
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<td>Jan. 29 - Feb. 4</td>
<td>Chapter 3: Attitudes &amp; Job satisfaction</td>
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<td>Feb. 5-11</td>
<td>Chapter 4: Emotions &amp; Moods</td>
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<td>Feb. 12-18</td>
<td>Chapter 5: Personality &amp; Values</td>
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<td>Feb. 19-25</td>
<td>Chapter 6: Perception &amp; Decision Making</td>
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<td>Feb. 26 - Mar. 4</td>
<td>Chapter 7: Motivation Concepts</td>
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<td>Chapter 8: Motivation Applications</td>
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<td>Mar. 5-11</td>
<td>Chapter 9: Group Behavior</td>
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<td>Chapter 10: Work Teams</td>
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<td>Mar. 12-18</td>
<td>Chapter 11: Communication</td>
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<td>Mar. 19-25</td>
<td><strong>Spring Break</strong></td>
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<td>Mar. 26 - Apr. 1</td>
<td>Chapter 12: Leadership</td>
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<td>Apr. 2-8</td>
<td>Chapter 13: Power &amp; Politics</td>
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<td>Apr. 9-15</td>
<td>Chapter 14: Conflict and Negotiation</td>
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<td>Apr. 16-22</td>
<td>Chapter 15: Organizational Structure</td>
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<td>Chapter 16: Organizational Culture</td>
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<td>Apr. 23-29</td>
<td>Chapter 18: Organizational Change</td>
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<tr>
<td>May 30-6</td>
<td><strong>Exam Week</strong></td>
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**WEEKLY TESTS:**
Starting on January 10 the tests will be available on Blackboard. Hence you can take the test early if you like. HOWEVER, the tests cannot be taken late. Tests will NOT be available AFTER the due dates. The due dates are the last day of the week (at 11:59 PM) as shown in the schedule above. Test SCORES will be available shortly after students take the test. Test ANSWERS will NOT be available until AFTER the test due date.

The tests will typically consist of 20 multiple choice questions. Students will have one-half hour to complete the test. NOTE CAREFULLY: This will be a continuous 30 minute period; once it starts it will continue until time expires. After that the test will no longer be available. For example, one cannot start on Wednesday, work 15 minutes and use the other 15 minutes on another day. Computer and/or network glitches are NOT excuses for missed or incomplete tests. If this concerns you, you should take the tests in the BC computer lab.

NOTE: The final exam will be made available after the last week of class. It is due on or before 11:59 PM on THURSDAY of exam week.

**TEACHING METHODS:**
Occasionally material will be posted on Blackboard to clarify some of the concepts. It is not possible to cover all of the material in this manner. Therefore, this is **NOT** a substitute for reading the assigned material.
**VIDEO EXERCISE**
The class will also have a video exercise with respect to diversity. The video exercise will be described in another link on Blackboard. The exercise will be made available after Spring break and is due on or before the last day of class.

**ATTENDANCE POLICY:**
As this is an on-line course, students are responsible for everything posted on Blackboard.

**LATE/INCOMPLETE ASSIGNMENT POLICY:**
There is no provision for late assignments.

**Incomplete:** See the catalog for Incomplete policy details. The "I" grade can only be assigned for circumstances beyond the student's control that occur after the last day to withdraw from a course. The instructor will not participate in the "beyond the student's control" determination.

**MAKE-UP ASSIGNMENT POLICY:**
Other than the footnote accompanying “GRADING POLICY” section there is no make-up provision.

**GLOBAL/INTERNATIONAL BUSINESS CONTENT:**
The text has material concerning research in other countries.

**ETHICS, POLITICAL, SOCIAL, LEGAL, REGULATORY, ENVIRONMENTAL, AND TECHNOLOGICAL CONTENT:**
Ethics and legal issues will included in the course.

**DIVERSITY CONTENT:**
Diversity issues are part of the course content.

**ADA STATEMENT:**
**Disabilities/Employee Relations:** Feel free to call the Director of Institutional Equity at 505-646-3635 with any questions you may have about NMSU's Non-Discrimination Policy & complaints of discrimination, including sexual harassment. Call the Coordinator of Services for Students with Disabilities at 505-646-6840 regarding student issues related to the Americans with Disabilities Act (ADA) and/or Section 504 of the Rehabilitation Act of 1973. All medical information will be treated confidentially.

**WITHDRAWALS:** It is the responsibility of the student to know important dates such as University drop dates; last day to withdraw with a W is March 9. Moreover, it is the responsibility of the student to officially withdraw from any class that he or she intends to drop.