## New Mexico State University
### Efficiency and Effectiveness Committee
#### Meeting Notes
##### January 14, 2011

**Time:** 12:00 noon  
**Place:** NMSU College of Business  
**Room:** Conference Room 134

**Chair:** Garrey Carruthers  
**Members:** Ben Woods, Betsy Cahill, Cheri Jimeno, Clay Doyle, Don Beasley, Garrey Carruthers, Gary Rayson, Glen Haubold, Angela Throneberry, Jim Peach, Keisto Lucero, Ricardo Jacquez, Roseanne Bensley, Shari Jones, Travis Dulany, Wendy Wilkins.

**Members Present:** Ben Woods, Cheri Jimeno (by phone), Clay Doyle, Don Beasley, Garrey Carruthers, Gary Rayson, Glen Haubold, Angela Throneberry, Jim Peach, Keisto Lucero, Ricardo Jacquez, Rosanne Bensley, Travis Dulany.

**Members not present:** Betsy Cahill, Shari Jones, Wendy Wilkins

**Staff:** Sharon Jones

### DISCUSSION ITEM | OUTCOME | RESPONSIBLE PERSON/DEPARTMENT | FOLLOW UP ACTION | EXPECTED OR REQUIRED COMPLETION DATE
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I. Call to Order |  |  |  |  
II. Review of Agenda: Approved |  |  |  |  
III. Review Follow up items | NMSU Committee Structure | Ben Woods | Outstanding item |  
IV. First Report to President Couture | Dean Carruthers reported the first report was delivered to President Couture on December 22, 2010. | Sharon Jones | Send PDF of the report to the members. | January 18, 2011  
V. Review Project | The Committee reviewed the original list of projects. The following were nominated for spring 2011 review:  
- Library Operation  
- Research Process including outside influences  
- Customer Service – University wide  
- Distance Education – Online class availability and related issues | Committee will select the top 4 or 5 issues for further review, establish problem statement and create the teams for each issue. | January 21, 2011 meeting agenda |
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VI. Announcement of Meeting with President Couture at her request

President Couture has requested a time to meet with the committee regarding the Fall 2010 Report.

Sharon Jones  
Schedule meeting  
Meeting will be February 18, 2011 at 8:30 – 9:30 am

Next Meeting  
January 21, 2010 in BC 134

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Recorder  Date