Enterprise Resource Planning (ERP) - IS 485/560, Fall 2013, Room: BC 115, Day/Time: MW, 11:30-12:45

Instructor: Jennifer Kreie  
Office: Guthrie 318  
Send email through Canvas.  
Office Phone: 646-2990

My web page: http://web.nmsu.edu/~jkreie  
Canvas: http://learn.nmsu.edu/

Classes:  
MWF 9:30-10:20, BCIS 338 in BC 102  
MWF 10:30-11:20, BCIS 338 in BC 102  
MW 11:30-12:45, BCIS 485/560 in BC 115  
Online BCIS 350/540

Office Hours: Wed. 1:30-2:30 in GU 303 (computer classroom)  
Thurs. 12:00-2:00 online (Adobe Connect)  
Thurs. 2:30-3:00 in GU 318 (my office)  
Fri. 11:30-noon in BC 115 (computer classroom)  
or by appointment. You’re welcome to stop by my office other times, if I’m available. Please call if you’re making a special trip to campus to see me.

Textbooks and other materials: ERP Simulation Game Participants Guide by Leger, Robert, Babin, Pellerin, and Wagner, Pearson Publishing. This guide and the access code to the simulation are purchased from HEC (the university in Canada where the authors work). The cost should be between $40 and $50 US dollars (it can vary because of fluctuations in conversion rates). Instructions for acquiring the digital text and simulation registration code will be covered in class.

Everyone must pay for the digital text and get a simulation registration code. You cannot participate in the simulation without your registration code. If a student does not get the registration code before the fourth week of the semester (9/6), he/she will be withdrawn from the course.

Course Description: This course covers concepts in enterprise resource planning (ERP). The main focus of this course is to show how ERP systems integrate business processes across functional areas and support business management and performance analysis. An ERP system integrates the flow of data and documents from one functional area to the next. This course will also examine how ERP systems evolved from early computer systems and manufacturing, and the implications of legislation, such as the Sarbanes-Oxley Act, for businesses with ERP systems. This course uses a simulation that runs in SAP (the industry leader in ERP software).

Prerequisite: IS 338 or IS 350 with a grade of C or better or by consent of instructor.

Course Objectives: The student who completes this course should know:

- Business processes common to most businesses—order processing, inventory management, procurement, etc.
- Master data common to most businesses—customer, vendor, inventory, etc.
- Process modeling—creating diagrams to depict the sequence of tasks completed in a business process.
- How a business process often spans different functional areas of the business: accounting, marketing, material management, etc.
- How enterprise systems, such as SAP, integrate business functional areas into one enterprise-wide information system.
- The issues involved in implementing an ERP system.

Quizzes and Exams: There will be 5-6 quizzes and two exams. The quizzes and exams will cover material from the textbooks, lectures, and assigned outside readings. Quiz/exam questions will be a combination of multiple choice and short answer and exams may include one or two essay questions. You get two attempts for each quiz and the highest score will be kept.

If you miss an exam due to illness, work, or a university-sponsored activity, you must provide proper notification to the instructor as soon as possible. If no valid excuse is provided the student will receive a score of zero for the missed exam.

Individual Assignments: There will be some individual assignments throughout the semester to enable each student to use ERP software, such as SAP, and to assimilate some of the concepts covered. Penalties for late assignments are: 1 day late = 10% penalty, 2 days late = 15% penalty, 3 days late = 25% penalty, more than 3 days = not accepted for grading.

Team Work & Presentation: An important component of this course will be to set up and run a business using ERPsim (a simulation that runs live in SAP). The business will run for 7 or 8 quarters. At the conclusion of this simulation, each team will prepare a presentation to explain what strategic and operational decisions they made for their company and the reasons why.

Attendance Policy:

- Attendance is important to doing well in this class.
- Attendance is required on days when we run the simulation because this is when student teams must operate their business. Each person will have an important role to play in their team's company decisions. There will be a 5% penalty of the overall course points for each absence during the simulation runs (i.e. half a letter grade).
- Attendance is required during company presentations at the end of the semester. This applies even if your company is not presenting on a particular day.

In addition to lecture and discussion there will be several hands-on exercises using SAP. If a student misses a class, it is up to the student to find out what was covered by talking to other students, getting someone’s notes, and checking the class Canvas site. The student may get specific assignments from the instructor or get answers to specific questions after reviewing notes for the missed class.

Class Procedures: The teaching method for this course will include lecture/discussion, in-class exercises, group exercises, including at least one presentation, and individual assignments. All individual assignments are to be done independently. To assist you in meeting College expectations with
respect to writing and presentation skills, an “Academic Survival Kit” with resources on writing and presentation skills is available on the College web page at http://business.nmsu.edu/students/survival-kit/.

Online Procedures - Most of the course material will be available through the Canvas site for this class. Check the different links so that you can make full use of the available resources. The Discussion section in Canvas will be used for the ERPsim simulation and as a central point to post general questions.

Students with Disabilities - relating to disability and accommodations. If a student has questions or needs an accommodation in the classroom (all medical information is treated confidentially), contact: Trudy Luken, Student Accessibility Services (SAS) – Corbett Center, Room 244, Phone: 646-6840 Email: sas@nmsu.edu, Website: www.nmsu.edu/~ssd/

Miscellaneous Policies

- Although I will try to maintain the class schedule and objectives, I may need to make adjustments.
- Office hours: When I have to attend a meeting or other event during my office hours, I will post a message in Canvas. I'm often in my office even when I don't have office hours and you're welcome to call or come by outside of office hours but if you're making a special trip to campus, please call first to confirm that I'm in my office and that I don't step away and miss you.
- NMSU policy prohibits discrimination on the basis of age, ancestry, color, disability, gender identity, genetic information, national origin, race, religion, retaliation, serious medical condition, sex, sexual orientation, spousal affiliation and protected veterans status. Furthermore, Title IX prohibits sex discrimination to include sexual misconduct, sexual violence, sexual harassment and retaliation. For more information on discrimination issues,

Title IX or NMSU’s complaint process contact: Gerard Nevarez or Agustin Diaz, Office of Institutional Equity (OIE) – O’Loughlin House, Phone: 646-3635 Email: equity@nmsu.edu, Website: www.nmsu.edu/~eeo

Scholastic Dishonesty - Scholastic dishonesty will not be tolerated. The penalty for dishonest behavior can range from receiving a zero for an assignment or exam to censure from the University. Please refer to the NMSU Student Handbook http://www.nmsu.edu/~vpsa/handbook.html.

Point Distribution and Grades - The points possible for this course will be approximately as follows:

<table>
<thead>
<tr>
<th>Grade Component</th>
<th>Est. Percentage of Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>Quizzes</td>
<td>15%</td>
</tr>
<tr>
<td>Two Exams</td>
<td>40%</td>
</tr>
<tr>
<td>Assignments</td>
<td>15%</td>
</tr>
<tr>
<td>Team Peer Evaluations</td>
<td>5%</td>
</tr>
<tr>
<td>ERPsim Performance</td>
<td>5%</td>
</tr>
<tr>
<td>Company Presentation</td>
<td>20%</td>
</tr>
<tr>
<td>TOTAL</td>
<td>100%</td>
</tr>
</tbody>
</table>

Grades will be assigned as follows: 90% through 100% = A, 80% through 89% = B, 70% through 79% = C, 60% through 69% = D, Below 60% = F.