Enterprise Resource Planning – Class Syllabus
BCS 485/560 – Spring, 2014

Instructor: Dr. Bobbie Green
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Email: bobbie@nmsu.edu
Canvas: http://learn.nmsu.edu
Office Hours: Wednesdays 2:30 – 3:30 or by appointment

Textbooks (Required)

In this course you will run a SAP simulation application which will allow you to use SAP to make business decisions and emulation actual business process. To run the simulator you will need to purchase this guide and the access code to the simulation can be purchased from this website: http://erpsim.hec.ca/learning/.
The cost of the guide is approximately $40.00.

You must purchase the digital text in order to get a simulation registration code. If you have not obtained your simulation code by Feb 6th you will be administratively withdrawn from the class.

Course Description

- This course covers concepts in enterprise resource planning (ERP). AN ERP system integrates the flow of data and documents from one functional area to the next. The focus of this course is to show how ERP systems integrate business processes. This course uses simulation software that runs in SAP (the industry leader in ERP systems software).

Course Objectives

Upon completion of this course, the student will:

- Understand common business processes such as order processing, inventory management and procurement.
- Master data used by most business processes, such as customer, vendor and inventory.
- Understand process modeling which is a conceptual diagram which depicts the sequence of tasks completed for a business process.
- Understand business intelligence and knowledge management.
- Understand how a business process often spans different function areas of business such as accounting, finance, marketing and material management.
• Understand how enterprise systems such as SAP integrate business functional areas into one enterprise-wide information system.
• Understand the issues involved in implementing an ERP system.

Exams

• There will be two exams. The exams will cover material from the textbook, lectures, and assignments.

• Each exam may be any combination of the following:
  
  “Fill in the Blank”
  “True/False”
  “Multiple Choice”
  “Matching”
  “Essay”

Quizzes

• There will be four quizzes. These quizzes will cover the textbook material and will be given through Canvas.

Miscellaneous

• Laptops, PDA’s, cell phones, headphones and other electronic devices are not to be used during class unless approved by the instructor. There will be NO TEXTING during class. No side conversations, no reading of outside material and no sleeping during class.
• You may be administratively withdrawn from the course for unapproved absenteeism and 3 or more missed assignments. (Unexcused absences also include excessive tardiness and/or leaving classes early.)
• Email Communications: Please be advised that due to privacy and security concerns, I am unable to respond to emails from or about students that do not originate from an official NMSU email address. The preferred method of correspondence in this course is via CANVAS email.
• To assist you in meeting College expectations with respect to writing and presentation skills, an “Academic Survival Kit” with resources on writing and presentation skills is available on the College web page at http://business.nmsu.edu/students/survival-kit/.
Late assignments

- Late assignments will not be accepted without a valid, documented excuse. You will not receive credit for assignments that are submitted late unless previously approved by the Instructor.

Students with Disabilities

Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act (ADA) covers issues relating to disability and accommodations. If a student has questions or needs an accommodation in the classroom (all medical information is treated confidentially), contact: Trudy Luken Student Accessibility Services (SAS) – Corbett Center, Room 244, Phone: 646-6840 Email: sas@nmsu.edu; Website: www.nmsu.edu/~ssd/

NMSU policy prohibits discrimination on the basis of age, ancestry, color, disability, gender identity, genetic information, national origin, race, religion, retaliation, serious medical condition, sex, sexual orientation, spousal affiliation and protected veterans status. Furthermore, Title IX prohibits sex discrimination to include sexual misconduct, sexual violence, sexual harassment and retaliation. For more information on discrimination issues, Title IX or NMSU’s complaint process contact: Gerard Nevarez or Agustin Diaz, Office of Institutional Equity (OIE) – O’Loughlin House, Phone: 646-3635 Email: equity@nmsu.edu, Website: www.nmsu.edu/~eeo

Scholastic Dishonesty

- Scholastic dishonesty will not be tolerated. This includes submitting work that was not completed by you or copying answers from another source. The penalty for dishonest behavior can range from receiving a zero for an assignment/exam to censure from the University.

Incomplete Grades:

- Under university policy, incompletes may be given only if a student has a passing grade at mid-semester (the last day to withdraw from a class) and is precluded from successful completion of the second half of the course by a documented illness, documented death, family crisis or other similar circumstances beyond the student's control. An incomplete will not be given to avoid assigning a grade for marginal or failing work.

Withdrawals and drops:

- The deadline for withdrawing from a course in the fall is March 11, 2013. In the case of a withdrawal, the course remains on the student’s transcript and the grade is listed as “W”. Students in the College of Business may withdraw from a class by presenting an add/drop slip to the staff in the Advising Center who will process it, if it is received prior to the deadline.
Point Distribution and Grades: (Note: Instructor may make adjustments to this point distribution as needed.)

<table>
<thead>
<tr>
<th># of Assignments</th>
<th>Points per Assignment</th>
<th>Total Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Exams</td>
<td>2</td>
<td>100</td>
</tr>
<tr>
<td>Quizzes</td>
<td>4</td>
<td>50</td>
</tr>
<tr>
<td>Assignments</td>
<td>TBD</td>
<td></td>
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<tr>
<td>ERPSim Performance</td>
<td></td>
<td>50</td>
</tr>
<tr>
<td>Peer Evaluation</td>
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<td>50</td>
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<tr>
<td>Group Presentation</td>
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<td>300</td>
</tr>
<tr>
<td>Total</td>
<td></td>
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Grades will be assigned as follows:

<table>
<thead>
<tr>
<th>Percentage</th>
<th>Grade</th>
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<tbody>
<tr>
<td>100% through 90%</td>
<td>A</td>
</tr>
<tr>
<td>89% through 80%</td>
<td>B</td>
</tr>
<tr>
<td>79% through 70%</td>
<td>C</td>
</tr>
<tr>
<td>69% through 60%</td>
<td>D</td>
</tr>
<tr>
<td>59% or less</td>
<td>F</td>
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